

HOW TO OBTAIN AND VIEW LAB RESULTS

Using FA Web Portal

LABORATORY REPORTS

Notifications are sent via email when a report is released.

To view reports, a CJIS Access or ND.GOV account is required.

If neither of these are available to you, please contact the laboratory if you have not received your report.

Portscheller, Janelle L.

From: -Info-AGO Crime Lab
Sent: Friday, October 2, 2026 3:52 PM
Subject: Packet for Case CLD26-[redacted] is ready for download.

A Forensic Advantage Packet is available for download. Click the following link to download the packet. The site requires you to sign-in with your ND.GOV account username.

You can visit the site and download your packet.

http://agointranet.bci.ago.nd.gov/faweb/CaseStatus/packetDownload.aspx?id=5be383cf-f947-4800-b907-72e19376e65d&download=cab23d8b-[redacted]

Case #: CLD26-[redacted]
Record #: 1
Lab: NDOAG - Crime Laboratory Division
Section: Toxicology Unit
Agency: NDHP-[redacted]
Agency Case Number(s): [redacted]
Subject(s):
Expiration Date: 12/1/2026
Comments:

If the Section above is Toxicology Unit, you will need to download and submit all pages of the Forensic Advantage Standard Packet with the Report and Notice Form for the DOT Administrative hearing.

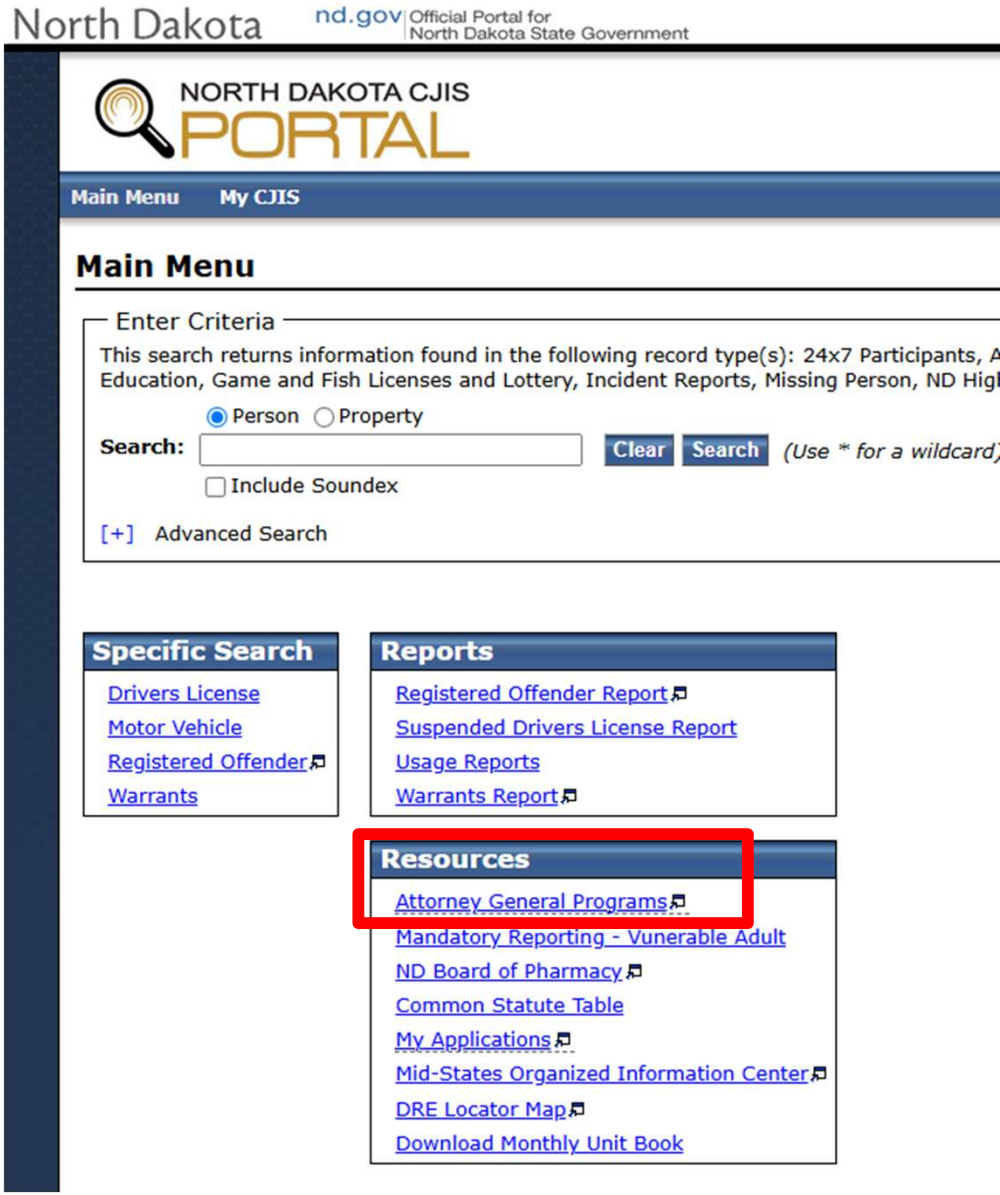
Please contact the laboratory if a full Discovery Packet is required.

If you encounter troubles downloading your packet, please contact the laboratory by calling 701-328-6159.

CJIS & FORENSIC ADVANTAGE (FA) WEB PORTAL

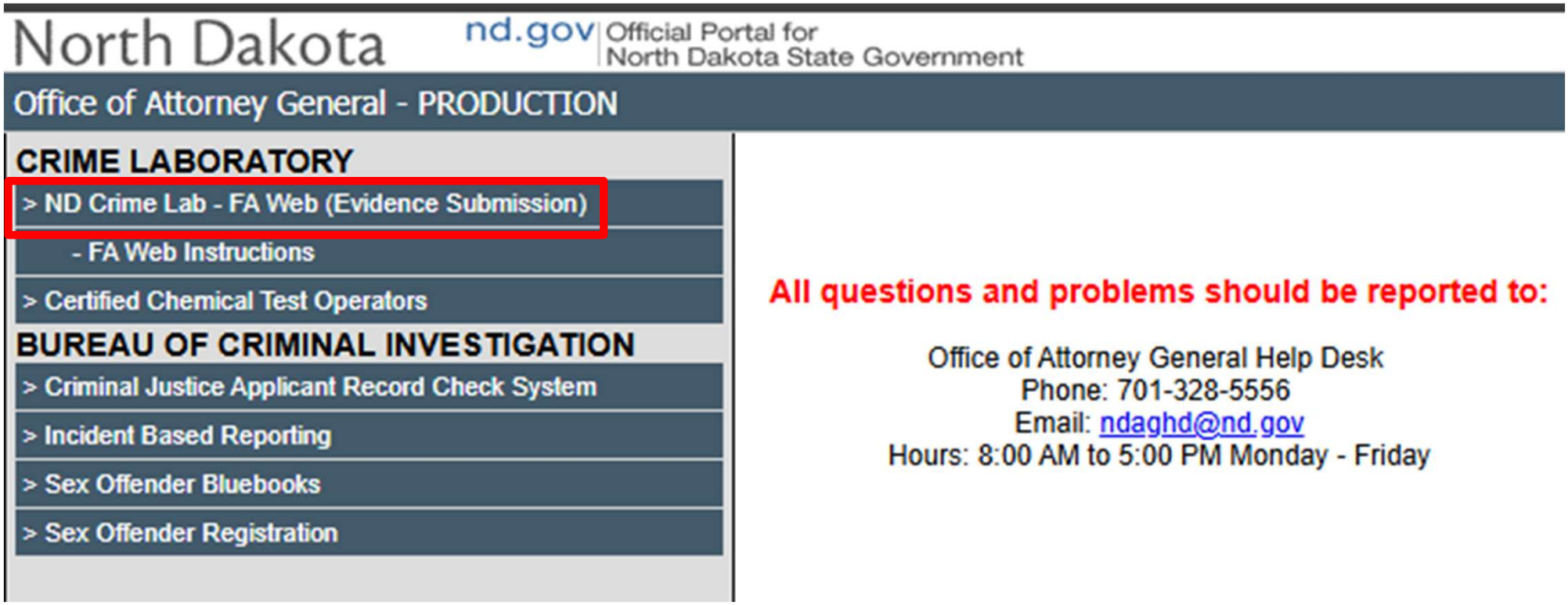
Access the FA Web Portal through the link in your email notification or on the CJIS website.

In CJIS, go to Attorney General Programs under the Resources heading.



CJIS & FORENSIC ADVANTAGE (FA) WEB PORTAL

Click on ND Crime Lab- FA Web

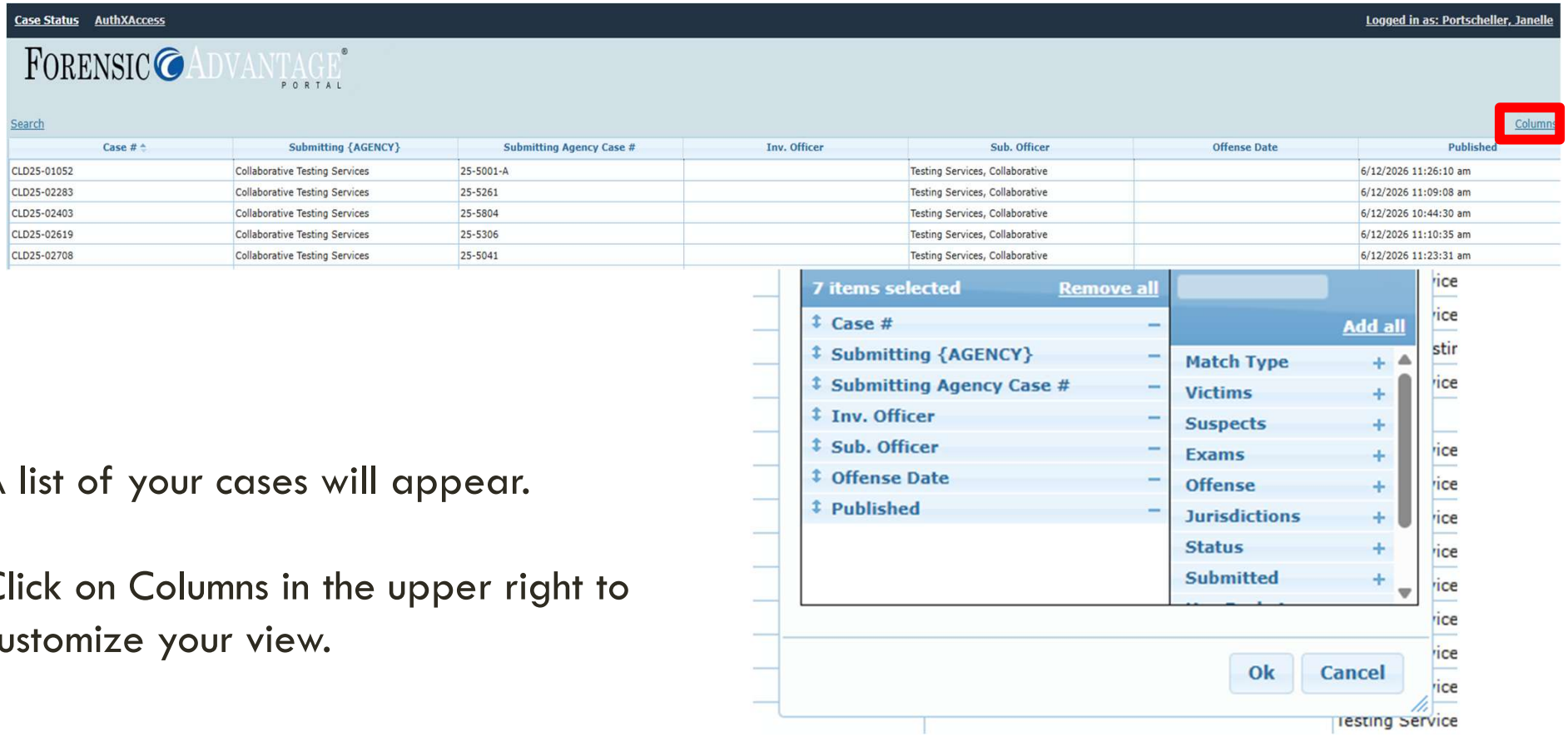


CJIS & FORENSIC ADVANTAGE (FA) WEB PORTAL

Once in FA Web Portal, click on Case Status (top left-hand corner)



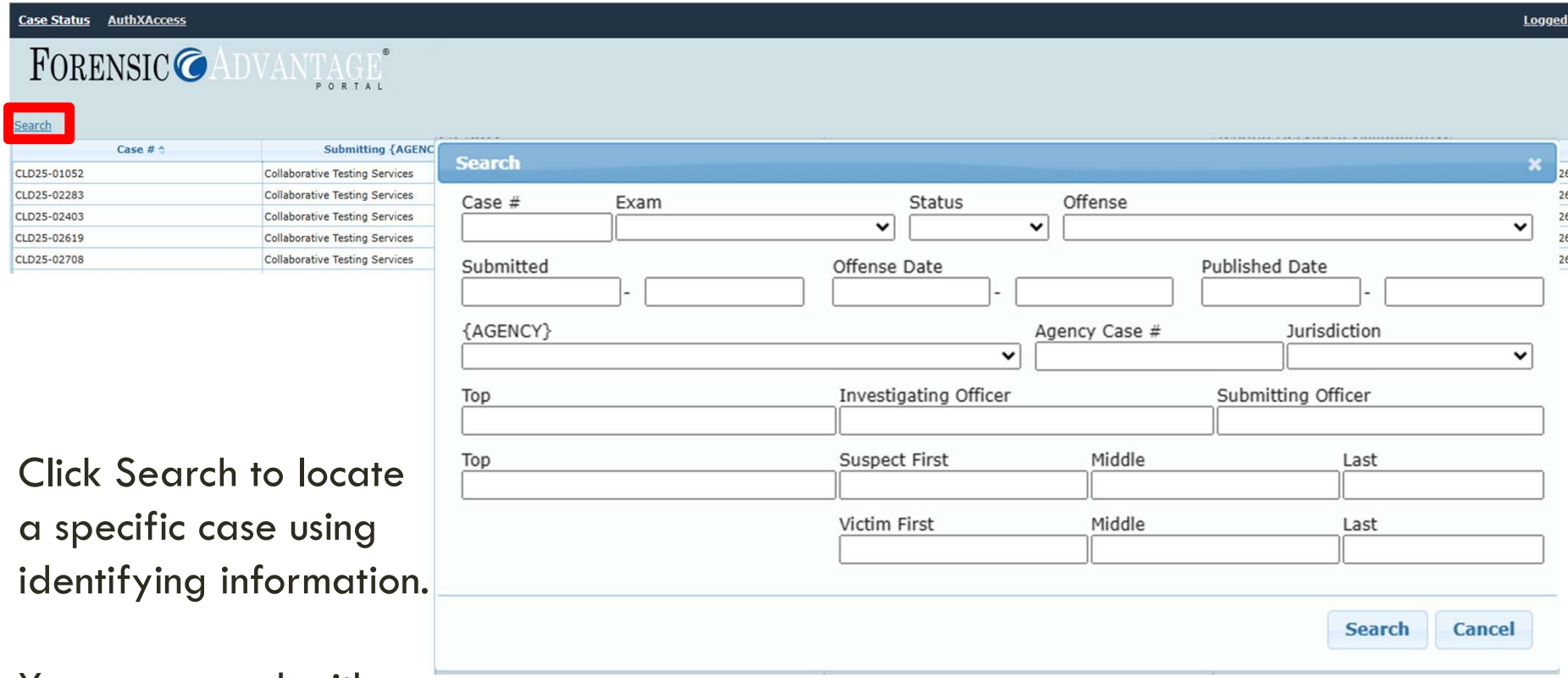
CJIS & FORENSIC ADVANTAGE (FA) WEB PORTAL



A list of your cases will appear.

Click on Columns in the upper right to customize your view.

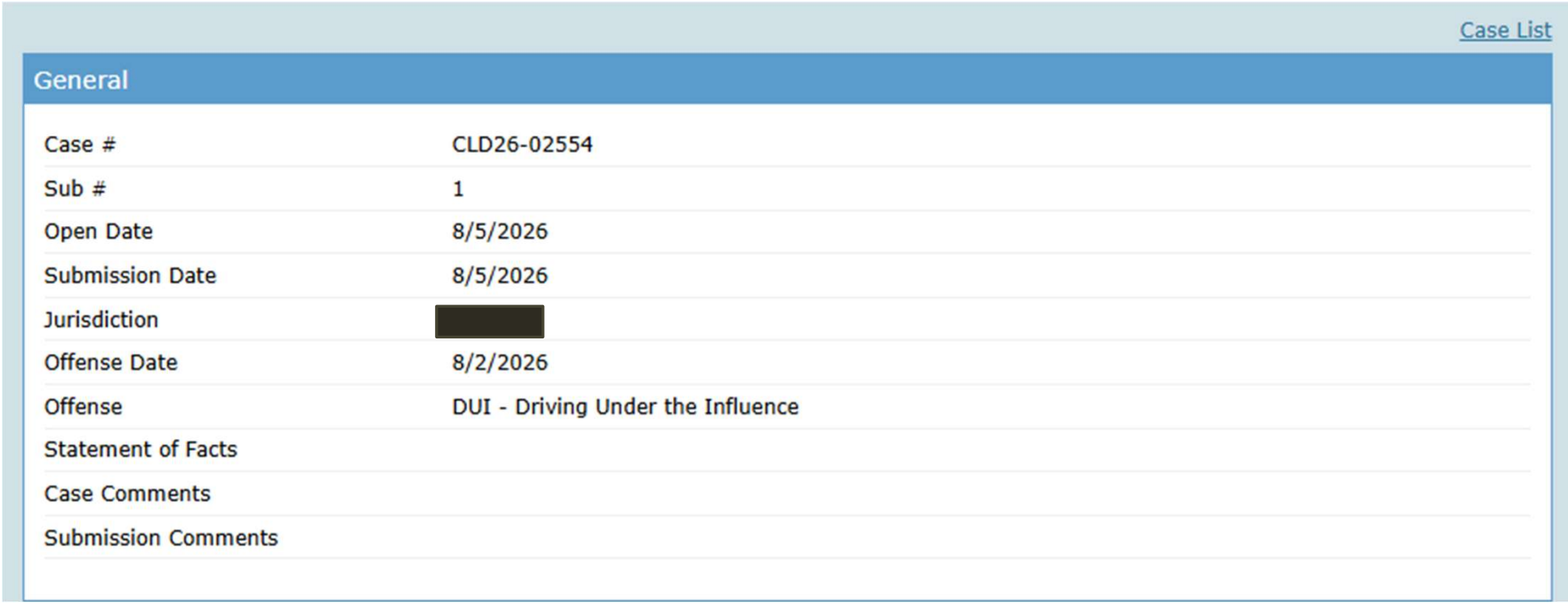
CJIS & FORENSIC ADVANTAGE (FA) WEB PORTAL



Click Search to locate a specific case using identifying information.

You may search either by suspect or victim.
However, in most instances the laboratory uses subject, which is not a search option.

CASE INFORMATION



Once you click on the case, general information such as case number and submission date will be displayed.

CASE INFORMATION



You will also be able to see your agency name and agency case number (if given).

Officers section will list who will be getting a copy of the report
Person of Interest – lists subjects, victims and suspects

CASE RECORDS

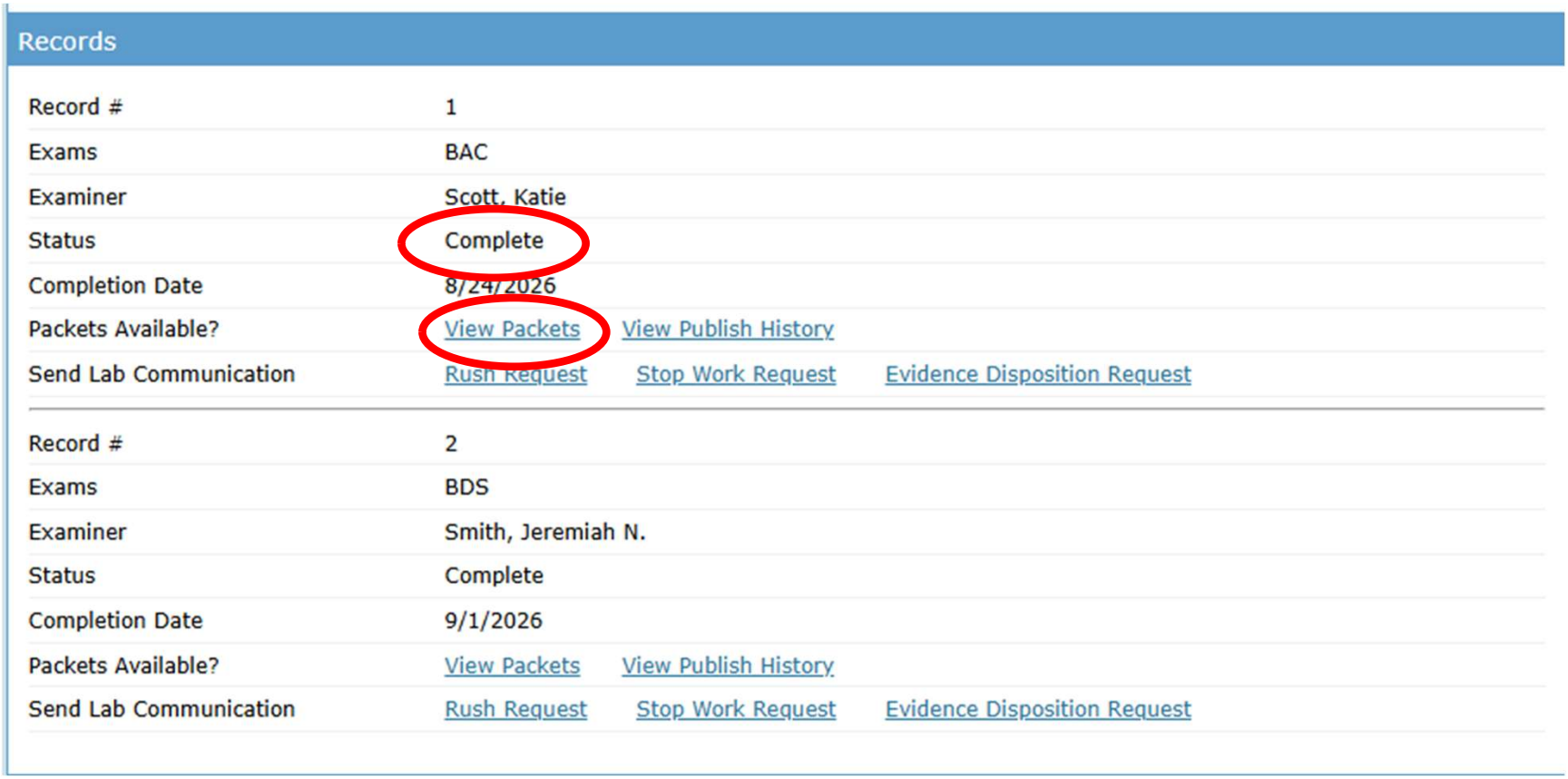
Records

Record #	1		
Exams	BAC		
Examiner	Scott, Katie		
Status	Complete		
Completion Date	8/24/2026		
Packets Available?	View Packets	View Publish History	
Send Lab Communication	Rush Request	Stop Work Request	Evidence Disposition Request
Record #	2		
Exams	BDS		
Examiner	Smith, Jeremiah N.		
Status	Complete		
Completion Date	9/1/2026		
Packets Available?	View Packets	View Publish History	
Send Lab Communication	Rush Request	Stop Work Request	Evidence Disposition Request

Each case will have at least one case record, but some may have more than one.

Example: The case above is an example toxicology case with two case records. Another example would be a DNA case with a Latent Prints analysis.

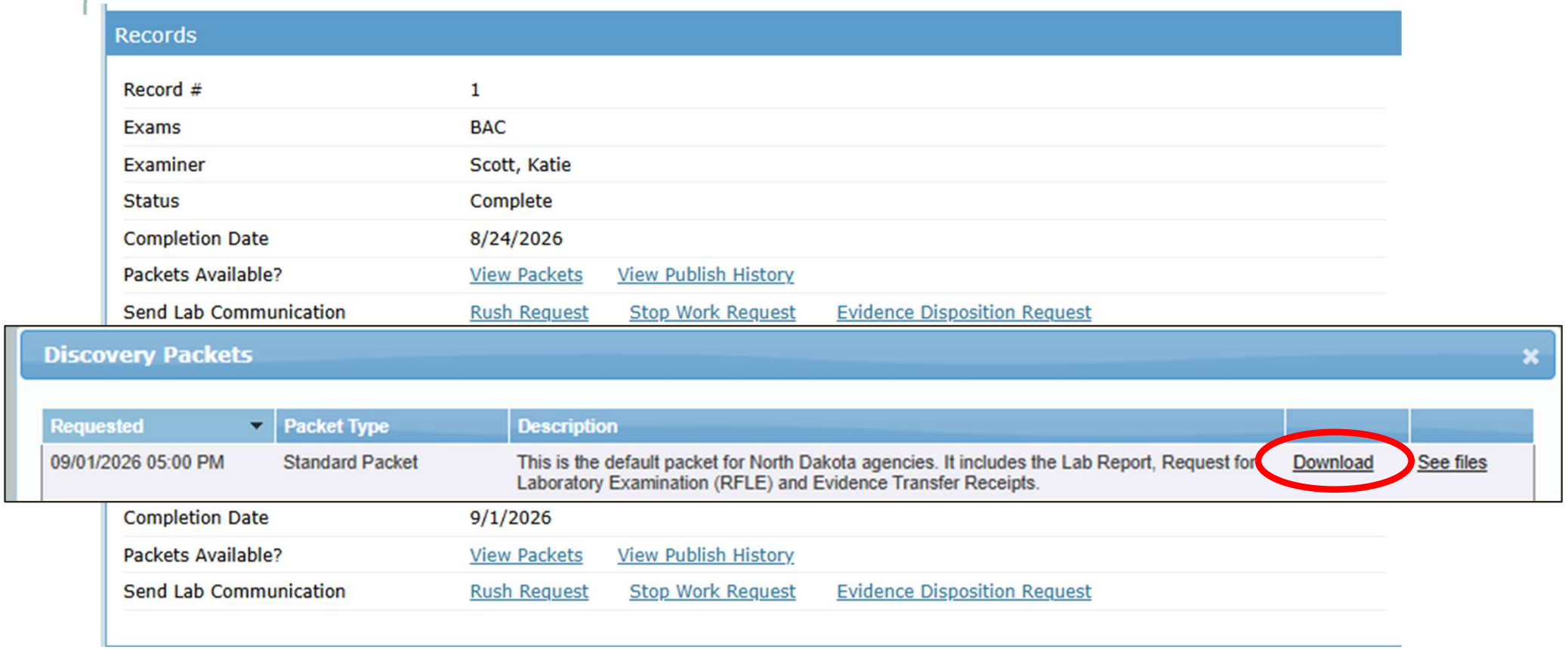
CASE PACKETS



Laboratory reports will be available if the status is complete.

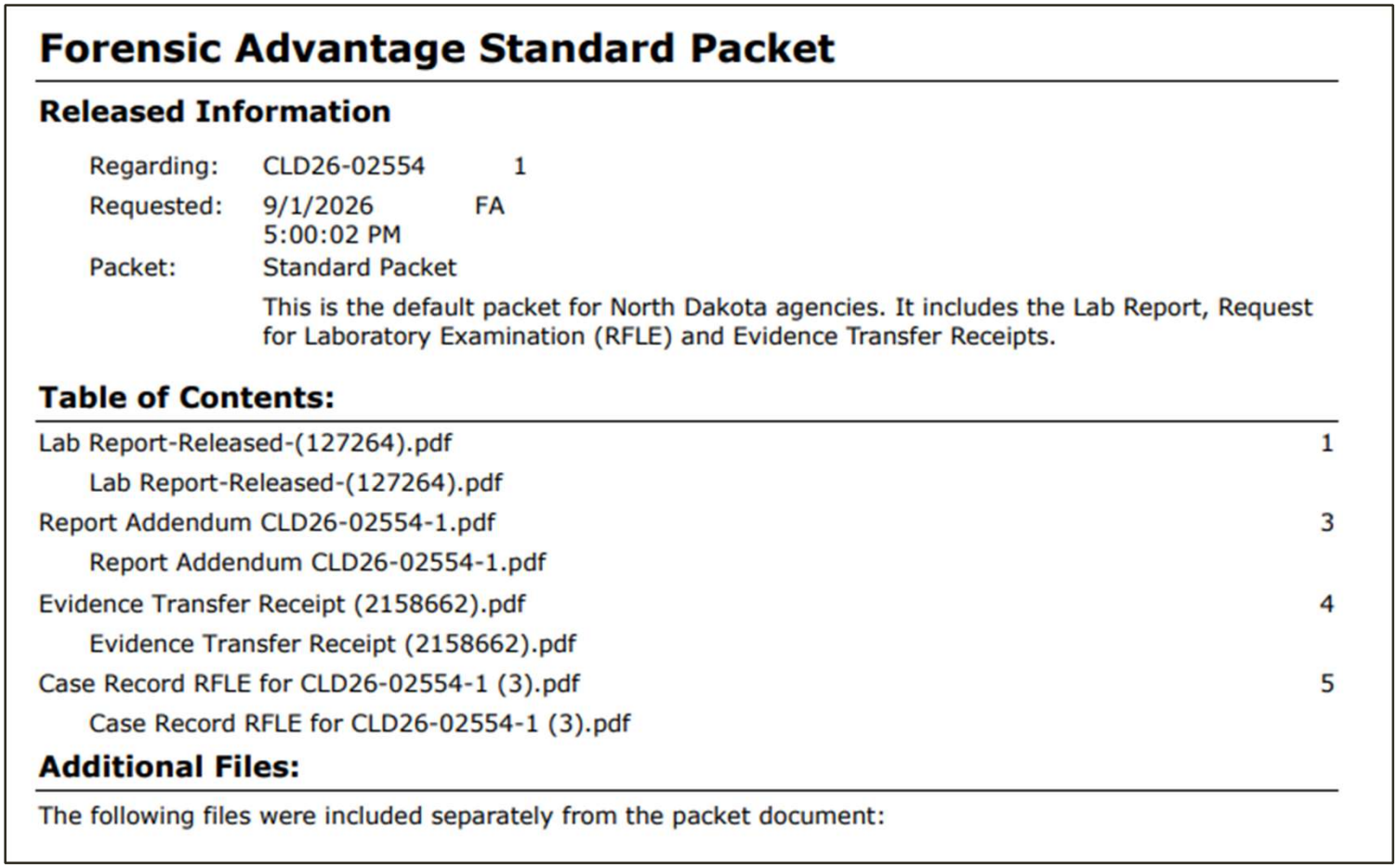
Click View Packets.

CASE PACKETS



Click on the Download button to download. The standard packet will include the laboratory report and is available 60 days from case release. It will be downloaded to your PC typically, in a Downloads folder.

STANDARD PACKET



Forensic Advantage Standard Packet

Released Information

Regarding: CLD26-02554 1

Requested: 9/1/2026 5:00:02 PM FA

Packet: Standard Packet

This is the default packet for North Dakota agencies. It includes the Lab Report, Request for Laboratory Examination (RFLE) and Evidence Transfer Receipts.

Table of Contents:

Lab Report-Released-(127264).pdf 1

Lab Report-Released-(127264).pdf

Report Addendum CLD26-02554-1.pdf 3

Report Addendum CLD26-02554-1.pdf

Evidence Transfer Receipt (2158662).pdf 4

Evidence Transfer Receipt (2158662).pdf

Case Record RFLE for CLD26-02554-1 (3).pdf 5

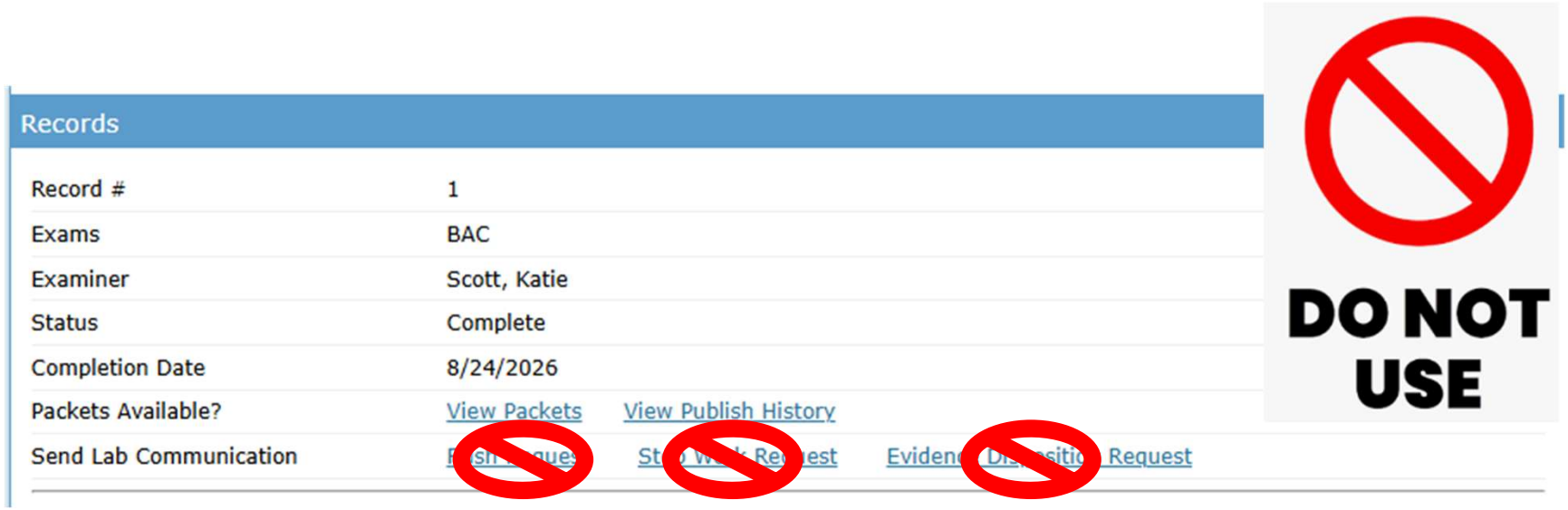
Case Record RFLE for CLD26-02554-1 (3).pdf

Additional Files:

The following files were included separately from the packet document:

The standard packet has a cover page labeled “Forensic Advantage Standard Packet”.

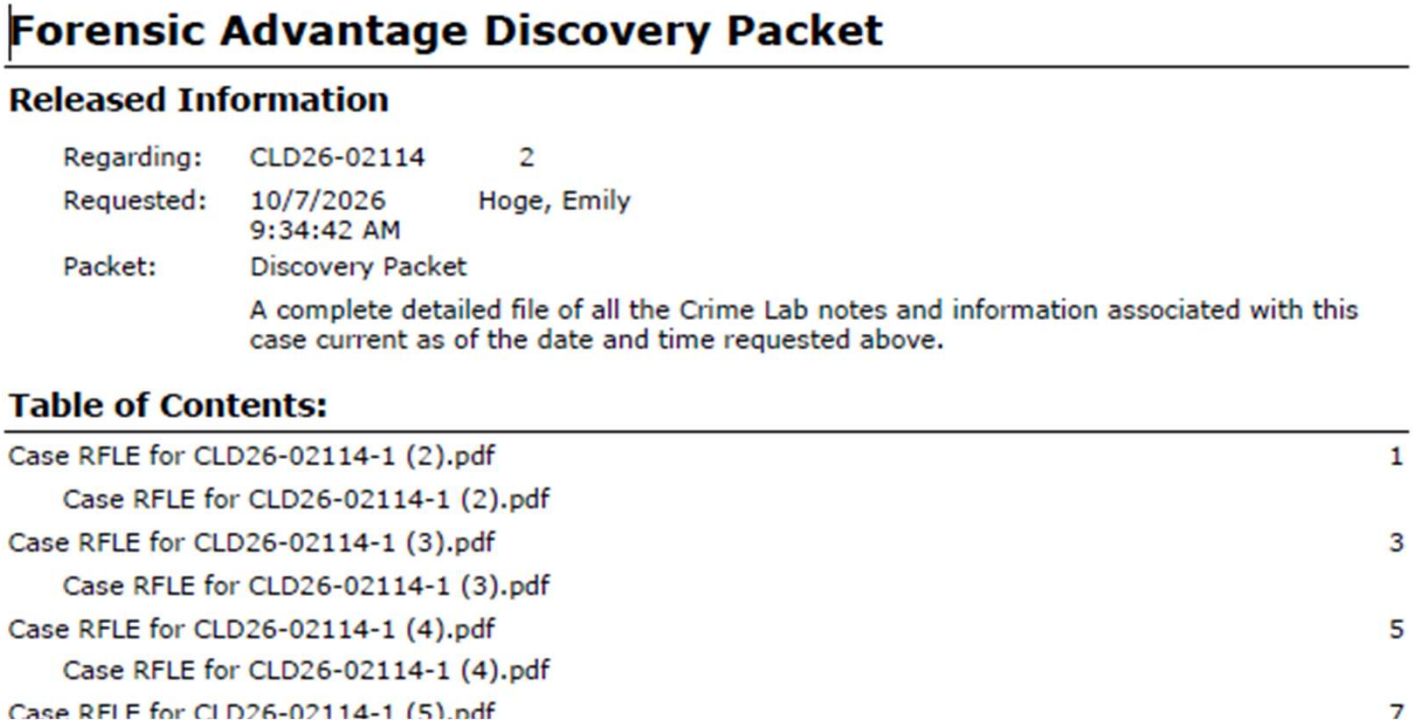
SEND LAB COMMUNICATION



If you send messages via these communication links, they are sent to an unmonitored part of our LIMS system. Please call or email if you need to contact us.

To submit a rush request, fill out the case prioritization request form and send to agocldcaseprioritization@nd.gov

DISCOVERY PACKET



Forensic Advantage Discovery Packet

Released Information

Regarding: CLD26-02114 2

Requested: 10/7/2026 9:34:42 AM Hoge, Emily

Packet: Discovery Packet

A complete detailed file of all the Crime Lab notes and information associated with this case current as of the date and time requested above.

Table of Contents:

Case RFLE for CLD26-02114-1 (2).pdf 1

Case RFLE for CLD26-02114-1 (2).pdf

Case RFLE for CLD26-02114-1 (3).pdf 3

Case RFLE for CLD26-02114-1 (3).pdf

Case RFLE for CLD26-02114-1 (4).pdf 5

Case RFLE for CLD26-02114-1 (4).pdf

Case RFLE for CLD26-02114-1 (5).pdf 7

Discovery packets are available for attorney offices upon request. They contain additional such as laboratory notes, reagents/equipment used, and chain of custody. These are typically only generated if requested and required for court.

ISSUES OR QUESTIONS?

Please call the laboratory at

701-328-6159

We want to make sure you can access your results as soon as they are available.

