

Meeting called to order at 2:31 PM.

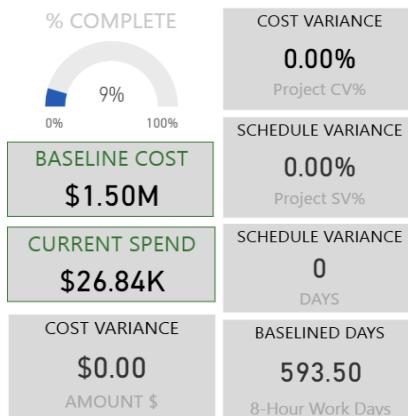
Members present: Scott Borchers, Becky Ulberg, Greg Hoffman, Heidi Smith, Sara Clark, Val Brostrom, Theresa Moravec, Annette Klein

Agenda:

- Quarterly Project Status Update
- Project Plan Review
- Executive Steering Committee (ESC) transition to Oversight Committee (OC)

Meeting Notes:

- Project Metrics and Update
 - 1/25/2026 - Update complete
 - Project plan ready for ESC review and approval.
 - Environment setup in progress.
 - Discovery sessions in progress.



Executive Steering Committee (ESC) transition to Oversight Committee (OC):

- Discussion/questions on a transition

Motion to Transition to ESC model to OC model - Val

Second - Heidi

Roll call

- Heidi - Yes
- Sara C. - Yes
- Becky - Yes
- Val - Yes
- Greg - Yes

Motion passed

Project Plan:

- Project Plan review/discussion/feedback

Recommendation to approve the Project Plan - Val

Second - Heidi

Roll Call

- Heidi
- Sara C.
- Becky
- Val
- Greg

Recommendation Passed

Meeting adjourned at 2:49 PM