



## SAVIN Project Special Meeting

Minutes

March 3, 2025

Meeting called to order: 11:30 AM

**Members present:** Scott Borchers, Heidi Smith, Val Brostrom, Becky Ulberg, Sara Clark, Theresa Moravec, Annette Klein

**Absent:** Greg Hoffman, Rachel Sinness, Lita Lehde, Sara Bilden, Sowmya Karumanchi, Dee Kesselring

### AGENDA TOPICS

1. ESC Sponsoring Agency Head (or designee) change
  - Sara Clark was officially approved to replace Annette Klein as the Agency Head (designee) member of the ESC
2. Project Charter review/Approval
  - Review of Charter
  - Roll Call Vote
    - Motion to approve Project Charter - Heidi
    - Second - Becky
    - Roll Call
      - Heidi - Yes
      - Sara - Yes
      - Becky - Yes
      - Val - Yes
    - Motion approved

Meeting adjourned at 11:34 AM