



**Advisory Board Meeting**  
January 16, 2025 – 1:30 PM - 3:00 PM  
Attorney General Conference Room  
17th Floor, State Capitol  
Remote Audio: 701/328-0950  
Phone Conference ID: 73908591#  
Video Conference: [teams@join.nd.gov](mailto:teams@join.nd.gov)  
Video Conference ID: 1154111067

○ **Call to Order**

Sally Holewa called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:30 p.m. on January 16, 2025, at the Office of Attorney General 17<sup>th</sup> floor conference room in the Capitol building, and via Microsoft Teams Meeting audio/video teleconferencing.

○ **Attendance**

- ND CJIS Advisory Board Members present: Kara Schmitz Olson, Russ Buchholz, Darin Anderson, Bill Macki, Adam Dvorak, Sally Holewa, Lonny Bosch, Corey Bristol
- ND CJIS Advisory Board Members absent: Lonnie Grabowska, Amy Vorachek, Michael Gregg, Frank Senn
- Visitors present: Madeleine Westbrook, Mike Johnson, Tyler Neel, Jason Sundbakken, Shane Haug, Jennie Moeller
- Staff present: Heidi Smith, Annette Klein, Mykala Senner, Sara Clark, Tanner Frohlich, Kyle Larson, Tammy Schatz, Holly Stewart

○ **Approval of Previous Meetings Minutes**

Motion to Approve: Darin Anderson                      Second: Russ Buchholz

Abstains: Kara Schmitz Olson

Motion carried.

○ **User Access Updates**

- Appeal Granted
  - Justin Tvedt – Pembina County Sheriff
- Denied Access
  - Cameron Boechler – McLean County Sheriff
    - Felony C conviction in July 1991
  - Madeleine Westbrook – Richland County Sheriff
    - Two felony charges in May 2008
  - Tyler Neel – Minot Police Department
    - Domestic Violence charge in December 2021
  - Jacqueline Peltier – BIA Fort Totten
    - Domestic Violence charge in September 2001



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- Suspended Access
  - Christopher Lee – ND Parks and Recreation
    - Second Misdemeanor B traffic offense
  - Benjamin Wiebolt – Grand Forks Police Department
    - Temp restraining order
- Access Reinstated
  - Benjamin Wiebolt – Grand Forks Police Department
    - Temp restraining order dismissed 11/4/2024
- User Access Appeals
  - Madeleine Westbrook
    - Motion to recommend granting Madeleine Westbrook’s access to the ND CJIS Portal:

Motion to Approve: Kara Schmitz Olson                      Second: Darin Anderson

In Support: Russ Buchholz, Lonny Bosch, Corey Bristol, Bill Macki, Kara Schmitz Olson, Corey Bristol, Adam Dvorak, Darin Anderson

Opposed: Adam Dvorak, Bill Macki

Motion passes.

- The recommendation to grant access will be communicated to the Attorney General. The Attorney General will make the final determination.
- Tyler Neel
  - Motion to recommend granting Tyler Neel’s access to the ND CJIS Portal:

Motion to Approve: Corey Bristol                      Second: Russ Buchholz

In Support: Russ Buchholz, Corey Bristol, Adam Dvorak, Sally Holewa, Bill Macki, Lonny Bosch, Kara Schmitz Olson, Darin Anderson

Opposed: None

Motion passes.

- The recommendation to grant access will be communicated to the Attorney General. The Attorney General will make the final determination.



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○ **CJIS Brief Status**

- Budget: Annette Klein provided an update on the ND CJIS budget.
- Projects: Annette Klein provided updates on ND CJIS projects.
- Outreach: Annette Klein reported there continues to be significant contact with ND CJIS stakeholders.
- Operational Status: Annette Klein reported the operations of each program are running smoothly.

○ **Roundtable Discussion of Current Agency Projects**

- Russ Buchholz: Several legislative bills regarding motor vehicle licensing
- Corey Bristol: Nothing Reported
- Adam Dvorak: Nothing Reported
- Sally Holewa: Will notify courts staff of upcoming SAVIN Project
- Bill Mackj: Nothing Reported
- Lonny Bosch: Nothing Reported
- Kara Schmitz Olson: North Dakota State's Attorneys Association meeting & are tracking bills throughout legislative session
- Darin Anderson: Nothing Reported

○ **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on April 17, 2024, at 1:30 pm.

Sally Holewa adjourned the meeting at 2:12 pm.