



**Advisory Board Meeting**  
April 18, 2024 – 1:30 PM - 3:00 PM  
Attorney General Conference Room  
17th Floor, State Capitol  
Remote Audio: 701/328-0950  
Conference ID: #204175560  
Video Conference: [teams@join.nd.gov](mailto:teams@join.nd.gov)  
Video Conference ID: 1170110526

○ **Call to Order**

Lonnie Grabowska called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:30 p.m. on April 18, 2024 at the Office of Attorney General 17<sup>th</sup> floor conference room in the Capitol building, and via Microsoft Teams Meeting audio/video teleconferencing.

○ **Attendance**

- ND CJIS Advisory Board Members present: Lonnie Grabowska, Lonny Bosch, Kara Schmitz Olson, Russ Buchholz, Amy Vorachek, Sally Holewa
- ND CJIS Advisory Board Members absent: Michael Gregg, Adam Dvorak, Darin Anderson, Corey Bristol, Frank Senn, Bill Macki
- Visitors present: Jenny Moeller representing Darin Anderson
- Staff present: Heidi Smith, Annette Klein, Mykala Senner, Sara Clark, Tanner Frohlich, Tammy Schatz, Kyle Larson

○ **Approval of Previous Meeting Minutes**

Motion to Approve: Sally Holewa      Second: Lonny Bosch

Abstains: None

Motion carried unanimously.

○ **User Access Updates**

- User Access Appeal
  - N/A
- User Access Denial
  - N/A
- User Access Suspension
  - N/A
- User Access Reinstated
  - N/A

○ **CJIS Brief Status**

- Budget: Annette Klein provided an update on the ND CJIS budget.
- Projects: Annette Klein provided updates on ND CJIS projects.
- Outreach: Annette Klein reported there continues to be significant contact with ND CJIS stakeholders.
- Operational Status: Annette Klein reported the operations of each program are running smoothly.

○ **Roundtable Discussion of Current Agency Projects**

- Russ Buchholz: Nothing Reported
- Sally Holewa: Upgraded internet in most courts with ARPA money.
- Amy Vorachek: Awarded money to do assessment over client management systems.
- Lonny Bosch: Nothing Reported
- Kara Schmitz Olson: Nothing Reported
- Jenny Moeller: Hosting NDLETS Conference May 15-16
- Lonnie Grabowska: Nothing Reported

○ **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on July 18, 2024 at 1:30 pm.

○ **Adjournment**

Motion to Adjourn: Kara Schmitz Olson

Second: Russ Buchholz

Abstains: None

Motion carried unanimously.

Lonnie Grabowska adjourned the meeting at 1:53 pm.