

- **Call to Order**

Dallas Carlson called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:30 p.m. on October 19, 2017 at the Office of Attorney General 17th floor conference room in the Capitol building.

- **Attendance**

- ND CJIS Advisory Board Members present: Russ Buchholz, Sally Holewa, James Remer (phone), Mike Lynk, Shawn Riley, Frank Senn (phone), Scott Steele (phone), Brandon Solberg and Amy Vorachek
- ND CJIS Advisory Board Members absent: Steve Kelsch and Kara Schmitz-Olson
- Visitors present: Melissa Hvidsten, Lyle Ripplinger and Larry Zubke
- Staff present: Molly Goebel, Heidi Smith, Vanessa Royball and Bobbi Holzworth

- **CJIS Advisory Board Changes**

- Steve Kelsch, the new representative for the ND Assoc. of Counties, has replaced Alan Ibach.

- **Approval of Previous Meeting Minutes**

Motion to Approve: Brandon Solberg Second: Mike Lynk

- **User Access Updates**

- Revocations
 - Christopher Harris (Ward Co. Corr.) was arrested for Simple Assault DV, which is sufficient for revocation. If he appeals, it will be brought before the Board.

- **NARIP Update**

Molly Goebel provided an update on the NARIP Fiscal Year 2014, 2015 and 2017 grants.

- **CJIS Brief Status**

- Budget: Molly Goebel provided an update on the ND CJIS budget. There are no budget concerns for the current biennium at this time.
- Projects: Heidi Smith provided updates on ND CJIS projects and the Marsy's Law Compliance projects.
- Outreach: Heidi Smith reported there continues to be significant contact with ND CJIS stakeholders.

- Operations: Heidi Smith reported that overall the operations of each program are running smoothly. An offer of employment has been made for the final vacant staff position.

● **Roundtable Discussion of Current Agency Projects**

- Jim Remer (League of Cities): Nothing to report.
- Mike Lynk (State Radio/DES): The wildlife key is in production; hunting license address information is now available to law enforcement. Over half of the law enforcement CJIS Security Policy compliance audits are complete. A request has been made for law enforcement unit numbers to be published again; Mike Lynk will explore whether the information can be posted on the Portal for access by law enforcement.
- Frank Senn (Chiefs of Police Assoc.): Nothing to report.
- Sally Holewa (ND Judicial Branch): Testing is in progress on the E-charging project and on the inclusion of the Common Statute Table into the interface with the Department of Transportation. The Juvenile courts have two separate systems for formal and informal juvenile cases. A new court website is in progress. The DUI e-warrant interface has been rolled out to more counties.
- Russ Buchholz (DOT): The Real ID changes will be ready next summer, though they are not required until 2020.
- Dallas Carlson//Molly Goebel (BCI): BCI continues to work on the Criminal History rewrite, 24/7 replacement, RapSheet rewrite, Rapid ID implementation, CWL rewrite and Offender Registration system enhancements.
- Amy Vorachek (ND DOCR): The offender registration system has been a huge time savings; the DOCR appreciates Joe Schell's assistance in setting up the system. The DOCR will be looking at how the new Interstate Compact notification system will interact with SAVIN.
- Brandon Solberg (Highway Patrol): Nothing to report. Thanks to courts for working on e-warrants for DUI's that need blood draws.
- Shawn Riley (ITD): Shawn Riley is continuing with the learning process.
- Scott Steele (ND Sheriffs & Deputies Assoc.): Nothing to report.

● **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on January 18, 2018 at 1:30 pm.

● **Adjournment**

Dallas Carlson adjourned the meeting at 2:11 p.m.

Motion to Adjourn: Mike Lynk

Second: Amy Vorachek