

- **Call to Order**

Sally Holewa called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:30 p.m. on April 19, 2018 at the Office of Attorney General 17<sup>th</sup> floor conference room in the Capitol building.

- **Attendance**

- ND CJIS Advisory Board Members present: Amy Vorachek, Russ Buchholz, Shawn Riley (phone), Frank Senn (phone), Steve Kelsch, Kara Schmitz-Olson (phone) and Sally Holewa
- ND CJIS Advisory Board Members absent: Dallas Carlson, Scott Steele, James Remer, Brandon Solberg and Mike Lynk
- Visitors present: Lonnie Grabowska
- Staff present: Molly Goebel, Heidi Smith, Vanessa Royball and Jessica Simpson

- **Approval of Previous Meeting Minutes**

Motion to Approve: Russ Buchholz      Second: Amy Vorachek

Motion carried unanimously.

- **User Access Updates**

- Denial: Jacob Gadewoltz (Watford City PD) and Chris Harris (Ward Co. Sheriff) - Access reinstated.
- Revocation: Bogan Dehne (Bottineau Sheriff's Office) – Access revoked at request of agency; Kerry Komrosky (Burleigh Co. Sheriff) – Access revoked by CJIS.
- Usage Inquiry: Logs for four NDDOT Portal Users were reviewed, and more information was requested. No warnings were needed.

- **NARIP Update**

Molly Goebel provided an update on the NARIP Fiscal Year 2014, 2015, and 2017 grants and NARIP Fiscal Year 2018 grant application.

- **CJIS Brief Status**

- Budget: Molly Goebel provided an update on the ND CJIS budget. There are no budget concerns for the current biennium at this time. There are concerns over the operational impact of the requested budget cut proposals for next biennium.
- Projects: Heidi Smith provided updates on ND CJIS projects and the ND SAVIN Marsy's Law implementation projects.

- Outreach: Heidi Smith reported there continues to be significant contact with ND CJIS stakeholders.
- Operations: Molly Goebel reported that overall the operations of each program are running smoothly.

- **Roundtable Discussion of Current Agency Projects**

- Amy Vorachek (DOCR): The DOCR is implementing upgrades to new DOCSTARS system, including Interstate Compact case management for probation & parolees to track stats a bit closer.
- Sally Holewa (Courts): The Courts are working with ND CJIS on e-charging for subsequent documents after initial filing. E-warrants was rolled out to five counties. There has been a request from an state's attorney to list disposition information on the search results page of the Courts' public website.
- Steve Kelsch (NRG): Nothing to report.
- Russ Buchholz (DOT): DOT self-service kiosks are expanding across the State. Service and credit card fees will be added to the kiosk transactions. The Transportation Expo will be on May 12 at the Bismarck Civic Center. Real ID is becoming available for DOT employees, and then it will be available to the public in the next few weeks.
- Frank Senn (Chiefs of Police Assoc./Beulah Police Department): Nothing to report.
- Shawn Riley (ITD): The security audit has been completed; there will be many improvements coming. Office 365 is still an option, at least for some agencies; waiting for budget guidance.
- Kara Schmitz-Olson (Cass Co. SA): Nothing to report.

- **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on July 19, 2018 at 1:30 pm.

- **Adjournment**

Sally Holewa adjourned the meeting at 2:25 p.m.

Motion to Adjourn: Russ Buchholz

Second: Amy Vorachek

Motion carried unanimously.