



Legal Case Management Project Executive Steering Committee

January 17, 2024 – 3:30-4:00 PM

Remote Audio: 701/328-0950

Phone Conference ID: 1164991841

Meeting Subject: NDAG/CJIS Legal Case Management Project ESC Quarterly Meeting - 1/17/2024

Meeting Date: 1/17/2024 3:30 PM

Location: Teams Meeting

Link to Outlook Item: [click here](#)

Invitation Message

Participants

- Borchers, Scott (Meeting Organizer)
- Smith, Heidi J.
- Klein, Annette
- Ulberg, Becky J.
- Felchle, Craig D.
- Brostrom, Val A.
- John Weron
- Laura Balliet

Agenda

Project Status

Contract Discussion - Per NDCC 54-44.4-05 this discussion may go into executive session.

Notes

Meeting called to order – 3:33 PM

Project Status

<p>2024/01/07 - Updates completed</p> <ul style="list-style-type: none"> • System configuration in progress • Data migration in progress • Interface development in progress <p>Vendor challenges from the last reporting period include:</p> <ul style="list-style-type: none"> • Communications across the vendor team with the CJIS team • Schedule updates that accurately reflect the project status • Vendor PM support between vendor team and CJIS team 	<table> <tr> <td>Baseline Cost</td> <td>\$1,498,560.00</td> </tr> <tr> <td>Cost</td> <td>\$1,498,560.00</td> </tr> <tr> <td>Cost Variance</td> <td>\$0.00</td> </tr> <tr> <td>Actual Cost</td> <td>\$474,206.66</td> </tr> <tr> <td>Project Cost Variance PCT</td> <td>0</td> </tr> </table>	Baseline Cost	\$1,498,560.00	Cost	\$1,498,560.00	Cost Variance	\$0.00	Actual Cost	\$474,206.66	Project Cost Variance PCT	0												
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Discussion Items

- Project Challenges/Issues/Risks
- Contract
 - Per NDCC 54-44.4-05 this discussion will go into executive session.
 - Motion to transition to Executive Session - Heidi
 - Second - Val
 - Roll call
 - Heidi - Yes
 - Val - Yes
 - Becky -Yes
 - Annette - Yes
 - Motion carried

 - Executive Session began at 3:41 PM
 - Executive Session adjourned at 4:06 PM

 - Motion to proceed as discussed in Executive Session - Val
 - Second - Annette
 - Roll call
 - Val - Yes
 - Annette - Yes
 - Becky - Yes
 - Heidi - Yes
 - Motion carried

Meeting adjourned at 4:08 PM