

Meeting Subject: CJIS Legal Case Management System ESC - Change Order Review and Approval Discussion


Meeting Date: 9/26/2023 1:00 PM

Location: Team Meeting

Link to Outlook Item: [click here](#)

Invitation Message

Content

 Spartan Project C...	Added by Borchers, Scott Attachment from Outlook
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Participants

- [Borchers, Scott](#) (Meeting Organizer)
- [Smith, Heidi J.](#)
- [Klein, Annette](#)
- [Brostrom, Val A.](#)
- [Felchle, Craig D.](#)
- [Ulberg, Becky J.](#)
- [Scott Borchers](#)

Agenda

Project Change Request Review

Notes

Meeting called to order (Heidi) – 1:00

Discuss Project Change Request

- Cost Impact -\$54,000
- Schedule Impact - 36 working days



Project Change Request

Customer: North Dakota AG/SA
PCR Number: PCR-2023-02.00 **Date:** 09/11/2023
In Reference To: Prosecutor Case Management System Implementation
Requested by: Customer
Customer Contact: Heidi Smith
Customer Phone: 701.261.0837
Customer Email: hsmith@nd.gov
Program Requested: Fit Gap Analysis – Approved Payable Changes
Program to Modify: PCMS

Price: \$54,000



Details of Modification Request:

Topic	Modification Summary	Effort (days)	Subtotal *
Obligations	Database enhancements to financial tables and additional design changes to Obligations screen so that user can signify obligations are enable Joint and Several and payments can be made from name record.	10	\$ 15,000
Verbiage ID	Database and additional changes to make the Verbiage ID Field editable so the CST Code can be associated as the Verbiage ID.	3	\$ 4,500
Case Involved Party	Security update to allow a different application agency access to a particular case if they add a party (any prosecutor or common type) to the case.	5	\$ 7,500
Only one Client Per Case	Update system to provide ability to add client as a party type and allow only one client on a case.	2	\$ 3,000
Billing Rate-Common Party	Add checkbox to allow admin to select if client is billable or not.	2	\$ 3,000
Billing Rate-Common Party	Add security check to lock client billable status so only finance can make changes.	2	\$ 3,000
Allocations	Database and additional changes to allocate payments tied to a person record (in addition to current case methodology).	5	\$ 7,500
Charge Information	Database updates to 1) Incorporate labels to meet ND Terminology; 2) create a view displaying information for end user of info in admin charges table; 3) expand CST statute field size from 40 to 100 characters	7	\$ 10,500
Totals		36	\$ 54,000

*The cost is based on 36 days of work @ \$1,500 / Day (Each day consists of 8 hrs at contracted \$187.50 / hr. rate)

Motion to approve the Change Request

- Val

Second

- Heidi

Roll call Vote

- Heidi -yes
- Annette -yes
- Val -yes
- Becky -yes
- Craig - n/a

Meeting adjourned (Heidi) – 1:05

