



Advisory Board Meeting
October 21, 2021 – 1:30 PM - 3:00 PM
Attorney General Conference Room
17th Floor, State Capitol
Remote Audio/Video: 701/328-0950
Conference ID: 1189195986#

○ **Call to Order**

Dan Donlin called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:30 p.m. on October 21, 2021 at the Office of Attorney General 17th floor conference room in the Capitol building, and via Microsoft Teams Meeting audio/video teleconferencing.

○ **Attendance**

- ND CJIS Advisory Board Members present: Russ Buchholz, Frank Senn, Dan Donlin, Amy Vorachek, Kara Schmitz Olson, Eric Pederson, Uriah Burchinal, Lonny Bosch, Corey Bristol and Bill Macki
- ND CJIS Advisory Board Members absent: Lonnie Grabowska and Sally Holewa
- Visitors present: None
- Staff present: Annette Klein, Sara Clark, Steve Rahrlich, Tanner Frohlich and Vanessa Royball

○ **Approval of Previous Meeting Minutes**

Motion to Approve: Kara Schmitz Olson Second: Russ Buchholz

Abstains: None

Motion carried unanimously.

○ **User Access Updates**

- Denial:
 - Breeann Rohrich (Burleigh Co SO): Pled guilty to Agg. Assault on 11/4/15 in McLean Co. Five year wait for application from completion date of unsupervised probation. Can reapply on 11/4/21.
- Suspension:
 - Megan Christopher (NDHP): Temporary Disorderly Conduct Restraining Order issued on 10/13/2021.
- Medical Marijuana: The POST Board and CJIS legal discussed whether law enforcement officers holding medical marijuana cards should have CJIS Portal access and decided that CJIS has no legal standing, and the onus is on the agency to decide how they want to proceed.

○ **NARIP Update**

Annette Klein provided an update on NARIP projects for Fiscal Years 2014, 2015, 2017, 2018 and 2020.

○ **CJIS Brief Status**

- Budget: Annette Klein provided an update on the ND CJIS budget.
- Projects: Annette Klein provided updates on ND CJIS projects.
- Outreach: Annette Klein reported there continues to be significant contact with ND CJIS stakeholders.
- Operational Status: Annette Klein reported the operations of each program are running smoothly.

○ **Roundtable Discussion of Current Agency Projects**

- Russ Buchholz: DOT continuing to work on the driver's license project, 199 days to go-live.
- Frank Senn: Nothing reported.
- Kara Schmitz Olson: Nothing reported.
- Eric Pederson: Nothing reported.
- Bill Macki: Nothing reported.
- Uriah Burchinal: Nothing reported.
- Corey Bristol: Nothing reported.
- Dan Donlin: CAD upgrade is ongoing, with a go live to happen in May 2022.
- Amy Vorachek: Nothing reported.
- Lonny Bosch: Nothing reported.

○ **Next CJIS Board Meeting**

Approval of 2022 Board Meeting Calendar

Motion to Approve: Frank Senn

Second: Lonny Bosch

Abstains: None

Motion carried unanimously.

The 2022 ND CJIS Board Meeting's Calendar will be:



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Dates:

January 20, 2022

April 21, 2022

July 21, 2022

October 20, 2022

Meeting time:

1:30pm

Meeting Location:

North Dakota State Capitol, 17th Floor Conference Room

○ **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on January 20, 2022 at 1:30 pm.

○ **Adjournment**

Dan Donlin adjourned the meeting at 1:57 p.m.

Motion to Approve: Russ Buchholz

Second: Frank Senn

Abstains: None

Motion carried unanimously.