

- **Call to Order**

Lonnie Grabowska called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:31 p.m. on October 17, 2019 at the Office of Attorney General 17th floor conference room in the Capitol building.

- **Attendance**

- ND CJIS Advisory Board Members present: Lonnie Grabowska, Amy Vorachek (phone), Russ Buchholz, Sally Holewa, Frank Senn (phone), Kara Schmitz-Olson (phone), James Remer (phone) and Dan Donlin
- ND CJIS Advisory Board Members absent: Eric Pederson and Shawn Riley
- Visitors present: Christopher Bailey, Nathan Gustafson (Rolette County Sheriff) and Lyle Ripplinger (ITD)
- Staff present: Heidi Smith and Misty Curn

- **Approval of Previous Meeting Minutes**

Motion to Approve: Sally Holewa

Second: Russ Buchholz

Abstains:

Motion carried unanimously.

- **User Access Updates**

- Appeal:
 - Christopher Bailey appealed the denial of his ND CJIS Portal access. The Board unanimously recommended granting the appeal and approving Christopher Bailey's ND CJIS Portal access.

Motion to Approve: Russ Buchholz

Second: Dan Donlin

Abstains: Frank Senn

Motion carried unanimously.

- Portal Records Access for Non-Us Citizen
 - The Board discussed applicants who apply and involved in an administrative process for "Alien Removal under section 212 and 237" with Custom's and Border Patrol. The administrative process is not a criminal process. The Board agreed to move applicants who are currently moving through this type of administrative process into a holding status. The applications will not be approved or denied until the administrative process has been finalized and a

decision on US citizenship has been made. At that point, the application will be processed through the normal application workflow.

- **NARIP Update**

Heidi Smith provided an update on NARIP projects for Fiscal Years 2014, 2015, 2017, and 2018.

- **CJIS Brief Status**

- Budget: Heidi Smith provided an update on the ND CJIS budget.
- Projects: Heidi Smith provided updates on ND CJIS projects and the North Dakota Statewide Automated Victim Information and Notification Program (ND SAVIN) Marsy's Law implementation projects.
- Outreach: Heidi Smith reported there continues to be significant contact with ND CJIS stakeholders.
- Operations: Heidi Smith reported that overall the operations of each program are running smoothly. Heidi provided an update regarding the CST and what how CJIS is working to find a solution regarding the L CST codes. The board would like to add a discussion regarding the Administrative Code to the agenda for the next meeting. They requested a legal representative be present to assist in the conversation.

- **Roundtable Discussion of Current Agency Projects**

- Sally Holewa (Courts): The Courts continue to work with ND CJIS on e-charging and the interface from Odyssey to CWIS to push warrant data into the system.
- Russ Buchholz (DOT): DOT is reporting that 15% of licensed drivers have received their Real ID's. Bill Panos is the new DOT Director.
- Dan Donlin (State Radio): State Radio is short staffed and they have been conducting interviews.
- Lonnie Grabowska (BCI): Nothing to add to Heidi's report.
- Frank Senn (Chiefs of Police Assoc.): Nothing to report.
- Amy Vorachek (DOCR): Nothing reported.
- Jim Remer: Nothing reported.
- Kara Schmitz-Olson - Nothing reported.

- **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on January 16, 2020 at 1:30 pm.

The 2020 ND CJIS Board Meeting's Calendar will be:

Dates:



Advisory Board Meeting
October 17, 2019 – 1:30 PM - 3:00 PM
AG's New Conference Room, 17th Floor
State Capitol

January 16, 2020
April 16, 2020
July 16, 2020
October 8, 2020

Meeting time:
1:30pm

Meeting Location:
North Dakota State Capitol, 17th Floor Conference Room

- **Adjournment**

Lonnie Grabowska adjourned the meeting at 3:21 p.m.

Motion to Adjourn: Frank Senn Second: Russ Buchholz

Motion carried unanimously.