

- **Call to Order**

Lonnie Grabowska called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:30 p.m. on April 18, 2019 at the Office of Attorney General 17th floor conference room in the Capitol building.

- **Attendance**

- ND CJIS Advisory Board Members present: Lonnie Grabowska, Scott Steele (phone), Eric Pederson (phone), James Remer (phone), Amy Vorachek (phone), Kara Schmitz-Olson (phone), Shawn Riley (phone), Russ Buchholz, Sally Holewa, and Mike Lynk
- ND CJIS Advisory Board Members absent: Frank Senn and Steven Kelsch
- Visitors present: Dennis Logen, FBI (phone), Michael Kraus, FBI (phone), Jennifer Wilson Youngblood, Barnes Co. Correctional Center, Randy McClafin, Barnes Co. Sheriff
- Staff present: Molly Goebel, Heidi Smith and Jessica Simpson

- **Approval of Previous Meeting Minutes**

Motion to Approve: Sally Holewa

Second: Russ Buchholz

Motion carried unanimously.

- **User Access Updates**

- Denial:
 - Taylor Bradley (Lead Telecomm Officer, Three Affiliated Tribes Law Enforcement)- Felony record in California and Arizona
 - Jennifer Wilson Youngblood (Head Corr. Officer, Barnes Co. Sheriff) – Felony record in Texas.
- Revocation:
 - Tarek Aamold (Office Support Asst, Grand Forks Co. Sheriff) – Appeal scheduled for July
 - Casey Kapp (Lt, Burleigh Co. Sheriff) – On Administrative Leave pending restraining order
 - Troy White Owl (Chief, Arnegard PD) – Fired by City Council and Mayor.
 - Travis Bateman (Officer, Arnegard PD) – Fired by City Council and Mayor.
- Reinstated:
 - Christian Vorgitch (Dispatcher, Minot PD) – Inactivated when DUI arrest notification was received through the Portal. Additional

information and the CJIS Admin rules determined reinstatement was required for a first time criminal traffic offense.

- Appeal:
 - Jennifer Wilson YoungBlood (Barnes Co. Sheriff) appealed the denial of her ND CJIS Portal access. The Board unanimously recommended granting the appeal and approving Jennifer Wilson YoungBlood's ND CJIS Portal access.

- **Portal Access Requests: FBI - Minnesota**

The FBI worked with State Radio and BCI to determine if the access they could provide them would fit their needs. It was determined that they were not able to receive the 24 hour access they were requesting. The Board unanimously recommended granting access to nine FBI agents requesting access, contingent on final approval from DOT.

- **NARIP Update**

Heidi Smith provided an update on NARIP projects for Fiscal Years 2014, 2015, 2017, and 2018.

- **CJIS Brief Status**

- Budget: Heidi Smith provided an update on the ND CJIS budget. There are no budget concerns for the current biennium at this time.
- Projects: Heidi Smith provided updates on ND CJIS projects and the North Dakota Statewide Automated Victim Information and Notification Program (ND SAVIN) Marsy's Law implementation projects.
- Outreach: Heidi Smith reported there continues to be significant contact with ND CJIS stakeholders.
- Operations: Heidi Smith reported that overall the operations of each program are running smoothly.

- **Roundtable Discussion of Current Agency Projects**

- Jim Remer (League of Cities): Working on a few SSRS reports with CJIS.
- Sally Holewa (North Dakota Supreme Court (Courts)): The Courts continue to work with ND CJIS on e-charging and Tyler Technologies is working on the missing API's. Courts are working on an interface from Odyssey to CWIS to push warrant data into the system.
- Russ Buchholz (Department of Transportation (DOT)): Mobile ID/DC has been put on hold. The DL portion is still moving forward. DL replacement is still in the bill moving through legislation.
- Mike Lynk (State Radio Division of the Department of Emergency Services (State Radio)): Working on getting dispatch access to P1. Reported that the CSO and ISO positions will be moving to BCI.

- Kara Schmitz-Olson (State's Attorney Association): Nothing to report.
- Scott Steele (Sheriff's Association): Nothing to report.
- Lonnie Grabowska (BCI): Nothing to report.
- Eric Pederson (Highway Patrol (HP)): Nothing to report
- Shawn Riley (ITD): The three cyber security bills have all passed in the legislation, giving ITD a broader capacity to help agencies across ND. The rest of their initiatives are in conference committee and will probably go until the very end of session.

- **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on July 18, 2019 at 1:30 pm.

- **Adjournment**

Lonnie Grabowska adjourned the meeting at 2:25 p.m.

Motion to Adjourn: Mike Lynk Second: Russ Buchholz

Motion carried unanimously.