



Advisory Board Meeting
April 16, 2020 – 1:30 PM - 3:00 PM
Attorney General Conference Room
17th Floor, State Capitol
Remote Audio/Video: 701/328-0950
Conference ID: 391751828#

- **Call to Order**

Sally Holewa called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:30 p.m. on April 16, 2020 at the Office of Attorney General 17th floor conference room in the Capitol building, and via Microsoft Teams Meeting audio/video teleconferencing.

- **Attendance**

- ND CJIS Advisory Board Members present: Amy Vorachek, Russ Buchholz, Sally Holewa, Frank Senn, Kara Schmitz-Olson, James Remer, Lonny Bosch, Eric Pederson, Kevin Ford (for Shawn Riley), Corey Bristol and Dan Donlin
- ND CJIS Advisory Board Members absent: Lonnie Grabowska
- Visitors present: Lyle Ripplinger (ITD) and Pierce Co. Sheriff Joshua Siegler.
- Staff present: Heidi Smith, Annette Klein and Vanessa Royball.

- **Approval of Previous Meeting Minutes**

Motion to Approve: Kara Schmitz-Olson Second: James Remer

Abstains: None

Motion carried unanimously.

- **User Access Updates**

- Appeal:
 - Sheriff Joshua Siegler (Pierce Co. Sheriff's Office) appealed the denial of his ND CJIS Portal access. The Board unanimously recommended granting the appeal and approving his ND CJIS Portal access.

Motion to Recommend Overturn Denial: James Remer Second: Russ Buchholz

Abstains: None

Motion carried unanimously.

- Denials:
 - Breeann Sjol (Burleigh Co. SO): 11/4/15 Guilty plea to Agg Assault (Mis A). Can reapply on 11/4/21.
 - Nikola Mrdenovic (Williams Co. SO): Applicant's application was brought to the ND CJIS Board for review. Due to the active Alien Removal Process

taking place, access will be denied. The applicant can reapply once the removal process is complete.

- Revocations:
 - Shaeleen Hillerson (Eddy Co. SO): Pending Shoplifting charge
 - Lasonya Ingram (Williams Co. SO): Pending felony charge
- User Access Discussions
 - The Board had previously discussed the creation of a sub-committee to review the Admin rules and work on revisions/changes. The Board voted to nominate Kara Schmitz-Olson, Eric Pederson and Annette Klein as the sub-committee members.

Motion to Form Sub-Committee: Frank Senn Second: Dan Donlin

Abstains: None

Motion carried unanimously.

- The User Access Appeals process is held in an open meeting forum, so all appellants shall be given both options to remain in the room or to leave the room during the Board's appeal discussions and voting.

- **NARIP Update**

Heidi Smith provided an update on NARIP projects for Fiscal Years 2014, 2015, 2017, and 2018.

- **CJIS Brief Status**

- Budget: Heidi Smith provided an update on the ND CJIS budget.
- Projects: Annette Klein provided updates on ND CJIS projects and the North Dakota Statewide Automated Victim Information and Notification Program (ND SAVIN) Marsy's Law implementation projects.
- Outreach: Annette Klein reported there continues to be significant contact with ND CJIS stakeholders.
- Operations: Annette Klein reported that overall the operations of each program are running smoothly. Heidi Smith advised that JustWare will be sun-setting in June 2021, or at the end of the contract (April 2022, plus potential renewals).

- **Roundtable Discussion of Current Agency Projects**

- Sally Holewa: Courts is focusing on the Warrant and E-Charging projects. Working with the vendor on promised text messaging capabilities.
- Russ Buchholz: The Real ID deadline has been extended to October 1, 2021.
- Dan Donlin: State Radio should be fully staffed by May 4, 2020.
- Frank Senn: Nothing reported.
- Amy Vorachek: Nothing reported.
- Jim Remer: Nothing reported.
- Kara Schmitz-Olson: Nothing reported.
- Lonny Bosch: Nothing reported.
- Eric Pederson: Nothing reported.
- Corey Bristol: Nothing reported.

- **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on July 16, 2020 at 1:30 pm.

- **Adjournment**

Sally Holewa adjourned the meeting at 2:31 p.m.

The meeting was concluded by Motion and carried unanimously.