

- **Call to Order**

Lonnie Grabowska called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:30 p.m. on January 17, 2019 at the Office of Attorney General 17<sup>th</sup> floor conference room in the Capitol building.

- **Attendance**

- ND CJIS Advisory Board Members present: Lonnie Grabowska, Scott Steele, Eric Pederson, James Remer (phone), Amy Vorachek (phone), Kara Schmitz-Olson (phone), Dan Sipes (for Shawn Riley), Russ Buchholz, Sally Holewa, Steven Kelsch (phone) and Mike Lynk
- ND CJIS Advisory Board Members absent: Frank Senn
- Visitors present: Lyle Ripplinger (phone)
- Staff present: Molly Goebel, Heidi Smith and Vanessa Royball

- **Approval of Previous Meeting Minutes**

Motion to Approve: Scott Steele

Second: Eric Pederson

Motion carried unanimously.

- **User Access Updates**

No updates.

- **Portal Access Request from FBI - Minnesota**

Molly Goebel discussed a request from the Federal Bureau of Investigation (FBI) for Minnesota-based employees to obtain access to North Dakota driver's license and motor vehicle Portal records. The ND CJIS Advisory Board will suggest alternative ways to access the information to see whether they meet the FBI's needs. If a response is received, it will be brought to the ND CJIS Advisory Board for review.

- **NARIP Update**

Molly Goebel provided an update on National Instant Criminal Background Check System (NICS) Act Record Improvement Program (NARIP), including a status summary of NARIP projects for Fiscal Years 2014, 2015, 2017, and 2018.

- **CJIS Brief Status**

- Budget: Molly Goebel provided an update on the ND CJIS budget. There are no budget concerns for the current biennium at this time.

- Projects: Heidi Smith provided updates on ND CJIS projects and the North Dakota Statewide Automated Victim Information and Notification Program (ND SAVIN) Marsy's Law implementation projects.
- Outreach: Heidi Smith reported there continues to be significant contact with ND CJIS stakeholders.
- Operations: Heidi Smith reported that overall the operations of each program are running smoothly.

● **Roundtable Discussion of Current Agency Projects**

- Dan Sipes (North Dakota Information Technology Department (ITD)): ITD continues to work on Microsoft's CJIS certification. ITD supports HB 2110, which addresses ITD's cybersecurity responsibilities, and HB 2209, which provides an exemption for records for cybersecurity.
- Jim Remer (League of Cities): Nothing to report.
- Sally Holewa (North Dakota Supreme Court (Courts)): The Courts continue to work on the new website, with a targeted launch date in March. The Courts continue to roll out e-warrants statewide and continue to work with ND CJIS on e-charging.
- Russ Buchholz (Department of Transportation (DOT)): DOT is working on HB 1544, which addresses mobile digital driver's licenses.
- Mike Lynk (State Radio Division of the Department of Emergency Services (State Radio)): State Radio continues to work on the SIRN RFP. State Radio will be updating the state travel online map from 2200-0500 hours.
- Kara Schmitz-Olson (State's Attorney Association): Nothing to report.
- Scott Steele (Sheriff's Association): Nothing to report.
- Lonnie Grabowska/Molly Goebel (Bureau of Criminal Investigation (BCI)): BCI continues to work on the Criminal History system and the Concealed Weapons License system projects.
- Eric Pederson (Highway Patrol (HP)): HP is having issues with the implementation of the common statute table.
- Steve Kelsch (NRG): Nothing to report.

● **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on April 18, 2019 at 1:30 pm.

● **Adjournment**

Lonnie Grabowska adjourned the meeting at 2:17 p.m.

Motion to Adjourn: Russ Buchholz      Second: Mike Lynk

Motion carried unanimously.