DISTRIBUTOR QUARTERLY TOBACCO SHIPMENT REPORT OF SALES

ND OFFICE OF ATTORNEY GENERAL
CIVIL LITIGATION DIVISION
SFN 62036 (08-2026)

NOTE: Each distributor must complete Parts 1-5, and the declaration section, reporting sales/returns of cigarettes or roll-your-own (RYO). NDCC § 51-25.1-04(1) requires report to be submitted no more than twenty (20) calendar days after end of each quarter.

PART 1: BUSINESS INFORMATION

Business Name		Contact Person		
Address	City	Country	State	ZIP Code
Telephone Number	Email Address	Tobacco License Number		

PART 2: REPORTING PERIOD

Sales Year

Select One:

- ◯ 1st Quarter (January 1 through March 31) Due April 20th
- ◯ 2nd Quarter (April 1 through June 30) Due July 20th
- ◯ 3rd Quarter (July 1 through September 30) Due October 20th
- ◯ 4th Quarter (October 1 through December 31) Due January 20th

PART 3: REPORTING OBLIGATION (check box)

☐ Distributor did have sales of cigarettes or RYO during reporting period.

NOTE: For Parts 4 and 5, identify names of manufacturer and brand exactly as names appear in Approved-for-Sales Tobacco Products Directory. A fillable Excel chart is available at Attorney General **website** for Parts 4 and 5. Convert RYO into sticks. One unit of RYO=0.09 ounces (2.5 grams). Round up to nearest whole number. Report any returned product in a separate row.

PART 4: TAXED CIGARETTE AND RYO SALES/RETURN

Name of Manufacturer	Brand	Cigarettes in Sticks Sold or Returned	RYO in Sticks Sold or Returned	Supplier Name and Address

Select One:

- ◯ I have attached documentation in the exhibit listed below which conforms with the columns identified above, and states totals for the Cigarettes in Sticks Sold or Returned and/or RYO in Sticks Sold or Returned; or
- ◯ I have attached the Excel chart entitled "Attachment to Part 4: Taxed Cigarettes and RYO Sales and Part 5: Untaxed Cigarette and RYO Sales/Returns/Inventory."

Exhibit Number

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PART 5: MISCELLANEOUS CIGARETTE AND RYO SALES/RETURNS/INVENTORY/OTHER

Misc. Sale, Return, Inventory, Other (indicate one option per row)	Brand	Cigarettes in Sticks Sold, Returned, in Inventory, or Other	RYO in Sticks Sold, Returned, in Inventory, or Other	Supplier Name and Address(Business the distributor received the tobacco from)	Name and Address of the Manufacturer, Distributor, or Retailer that Received Tobacco Products
In-state distributor sold to out-of-state distributor/retailer					
Sold into or return from reservation					
In-state distributor received and held in inventory					
Other					

Select One:

◯ I have attached documentation in the exhibit listed below which conforms with the columns identified above, and states totals for the Cigarettes in Sticks Sold or Returned and/or RYO in Sticks Sold or Returned; or

◯ I have attached the Excel chart entitled "Attachment to Part 4: Taxed Cigarettes and RYO Sales and Part 5: Untaxed Cigarette and RYO Sales/Returns/Inventory."

Exhibit Number

Continued on next page

DECLARATION MADE WITHIN UNITED STATES

I declare, under penalty of perjury under the law of North Dakota, that the foregoing is true and correct.

Signed on this day	Date	
in this City or Other Location	State of	Country United States
Name of Authorized Designee		
Title		
Signature of Authorized Designee		

DECLARATION MADE OUTSIDE BOUNDARIES OF UNITED STATES

I declare, under penalty of perjury under the law of North Dakota, that the foregoing is true and correct, and that I am physically located outside the geographic boundaries of the United States, Puerto Rico, the United States Virgin Islands, and any territory or insular possession subject to the jurisdiction of the United States.

Signed on this day	Date	
in this City or Other Location	State of	Country
Name of Authorized Designee		
Title		
Signature of Authorized Designee		

Email To: agotobacco@nd.gov (preferred method)

OR

Mail To:

North Dakota Attorney General
Civil Litigation Division
ATTN Tobacco Paralegal
500 N 9th Street
Bismarck ND 58501