

○ **Call to Order**

Dan Donlin called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:30 p.m. on October 20, 2022 at the Office of Attorney General 17th floor conference room in the Capitol building, and via Microsoft Teams Meeting audio/video teleconferencing.

○ **Attendance**

- ND CJIS Advisory Board Members present: Frank Senn, Russ Buchholz, Dan Donlin, Corey Bristol, Alyssa Miller, Sally Holewa, Bill Macki, Eric Pederson, Kara Schmitz Olson
- ND CJIS Advisory Board Members absent: Lonnie Grabowska, Lonnie Bosch, Michael Gregg
- Visitors present: Sean Mork (Clay County), Molly Goebel (DOCR), Joseph Jahner (DOCR), Joey Joyce (DOCR)
- Staff present: Heidi Smith, Annette Klein, Kyle Larson, Sara Clark, Mykala Senner

○ **Approval of Previous Meeting Minutes**

Motion to Approve: Sally Holewa

Second: Russ Buchholz

Abstains: None

Motion carried unanimously.

○ **User Access Updates**

○ User Access Suspension

- N/A

○ User Access Reinstated

- N/A

○ Appeal:

- Joseph Jahner (ND DOCR) appealed the suspension of his ND CJIS Portal access. The Board recommended granting the appeal and approving Joseph Jahner's ND CJIS Portal access.

○ Portal Access Request from Clay County - Minnesota

- Sean Mork presented a request from Clay County Sheriff's Office for Minnesota-based employees to obtain access to North Dakota driver's license and motor vehicle Portal records. The ND CJIS Advisory Board will evaluate the ramifications of inter-state information sharing and will bring their findings to the next ND CJIS Advisory Board meeting for review.

○ **NARIP Update**

- Heidi provided an update on NARIP projects.

○ **CJIS Brief Status**

- Budget: Annette Klein provided an update on the ND CJIS budget.
- Projects: Annette Klein provided updates on ND CJIS projects.
- Outreach: Annette Klein reported there continues to be significant contact with ND CJIS stakeholders.
- Operational Status: Annette Klein reported the operations of each program are running smoothly.

○ **Roundtable Discussion of Current Agency Projects**

- Russ Buchholz: Nothing reported.
- Corey Bristol: Nothing reported.
- Eric Pederson: Upgraded car camera with body cams. Working for state's attorneys to access that footage in their portal. Videos first, eventually photos and digital evidence.
- Sally Holewa: There will be grant funding available through the Bryne grant to fund access to juvenile records.
- Bill Macki: Nothing reported.
- Alyssa Miller: Nothing Reported
- Kara Schmitz Olson: Nothing reported.
- Dan Donlin: In the process of upgrading CAD with field users. There are five vacancies in State Radio.
- Frank Senn: People are having issues with accessibility of data in P1 LERMS. The Chief's Association will gather data regarding the issues and possible solutions and training.

○ **Approval of 2023 Board Meeting Schedule**

Motion to Approve: Eric Pederson

Second: Kara Schmitz Olson

Abstains: None

Motion carried unanimously.

○ **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on January 19, 2023 at 1:30 pm.



Advisory Board Meeting
October 20, 2022 – 1:30 PM - 3:00 PM
Attorney General Conference Room
17th Floor, State Capitol
[Remote Audio/Video: 701/328-0950](#)
[Conference ID: 1141757239#](#)

○ **Adjournment**

Dan Donlin adjourned the meeting at 2:48 p.m.

Motion to Approve: Corey Bristol Second: Frank Senn

Abstains: None

Motion carried unanimously.