

○ **Call to Order**

Eric Pederson called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:30 p.m. on January 19, 2023 at the Office of Attorney General 17th floor conference room in the Capitol building, and via Microsoft Teams Meeting audio/video teleconferencing.

○ **Attendance**

- ND CJIS Advisory Board Members present: Lonny Bosch, Russ Buchholz, Corey Bristol, Eric Pederson, Bill Macki, Amy Vorachek, Kara Schmitz Olson, Sally Holewa, Frank Senn
- ND CJIS Advisory Board Members absent: Lonnie Grabowska, Michael Gregg
- Visitors present:
- Staff present: Annette Klein, Kyle Larson, Sara Clark, Tammy Schatz, Mykala Senner

○ **Approval of Previous Meeting Minutes**

Motion to Approve: Kara Schmitz Olson Second: Russ Buchholz

Abstains: None

Motion carried unanimously.

○ **User Access Updates**

- User Access Suspension
 - N/A
- User Access Reinstated
 - N/A
- User Access Monitoring:
 - Karley Sterna – Burleigh County Sheriff
 - Nathan McLeish contacted CJIS to inform us that Karley Sterna was terminated for inappropriate use of the CJIS Portal and disseminating sensitive information.
- Portal Access Request from Clay County - Minnesota
 - Sean Mork presented a request from Clay County Sheriff's Office for Minnesota-based employees to obtain access to North Dakota driver's license and motor vehicle Portal records.
 - CJIS did some follow-up regarding this discussion. Eric Pederson had asked us to research MN BCA to see if we have access to their systems. It was determined that they only allow Minnesota employees to access their systems. CJIS will research the associated costs and report back at the next meeting.

- **NARIP Update**

- Annette provided an update on NARIP projects.

- **CJIS Brief Status**

- Budget: Annette Klein provided an update on the ND CJIS budget.
- Projects: Annette Klein provided updates on ND CJIS projects.
- Outreach: Annette Klein reported there continues to be significant contact with ND CJIS stakeholders.
- Operational Status: Annette Klein reported the operations of each program are running smoothly.

- **Roundtable Discussion of Current Agency Projects**

- Russ Buchholz: Nothing Reported
- Corey Bristol: Nothing Reported
- Eric Pederson: Highway Patrol has been working with State Radio and NDIT on CAD.
- Sally Holewa: The Courts are starting to look at systems for evidence exchange.
- Bill Macki: Nothing Reported
- Amy Vorachek: Nothing Reported
- Lonny Bosch: Nothing Reported
- Kara Schmitz Olson: Cass County has a new State's Attorney and Office Manager
- Frank Senn: Nothing Reported

- **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on April 20, 2023 at 1:30 pm.

- **Adjournment**

Eric Pederson adjourned the meeting at 2:05 pm.

Motion to Approve: Lonny Bosch Second: Amy Vorachek

Abstains:

Motion passes unanimously.