

From: Bart W. Huffman
Direct Phone: +1 713 469 3874
Email: bhuffman@reedsmith.com

June 27, 2019

Via email to ndag@nd.gov

Office of the Attorney General
600 East Boulevard Avenue, Department 125
Bismarck, ND 58505-004

Re: Notice of Data Incident

To the Office of the Attorney General:

I am writing pursuant to North Dakota Century Code § 51-30-02 on behalf of my client PAR Electrical Contractors, Inc. ("PAR") to notify your office of an incident that involves the personal information of one (1) North Dakota resident.

On May 28, 2019, PAR learned from one of its employees that a computer file provided to a software vendor for support purposes had been made publicly available by the vendor to searches via the Internet. PAR immediately contacted the vendor, and the vendor corrected the situation. Although PAR continues to investigate the matter, it is not aware of any particular access to that file (other than by the PAR personnel who reported the situation), and PAR is not aware of any misuse of any of the information contained therein.

The file in question is a PAR payroll deductions report from September 2018 that includes names, Social Security numbers, and the amount of certain payroll deductions. PAR had engaged the software vendor to create a program that would convert reports such as this one into a format that is required by a number of different unions whose members include PAR employees.

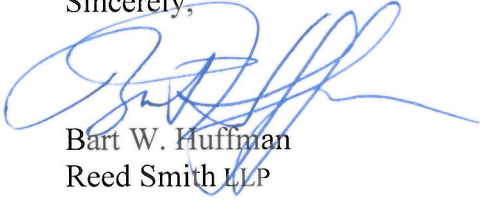
As a precaution, PAR has arranged for ID Experts to provide identity protection services including credit monitoring at no charge to all affected individuals for twenty-four (24) months. In addition, PAR has notified the three (3) nationwide credit reporting agencies about this incident.

PAR is in communication with the vendor in an effort to obtain additional details concerning the incident. In addition, PAR continues to review available resources for any indication that the exposed information has been improperly accessed or misused.

PAR is mailing letters via U.S. mail to all affected individuals today. A sample individual notification letter is enclosed.

Please do not hesitate to contact me if you have any questions or if you would like to discuss the matter further.

Sincerely,



Bart W. Huffman
Reed Smith LLP

Enclosure

Cc: Wendell Bartnick, Reed Smith LLP



C/O ID Experts
10300 SW Greenburg Rd. Suite 570
Portland, OR 97223

To Enroll, Please Call:

(800) 939-4170

Or Visit:

<https://app.myidcare.com/account-creation/protect>

Enrollment Code: <<XXXXXXXX>>

Enrollment Deadline: **September 30, 2019**

<<First Name>> <<Last Name>>

<<Address1>> <<Address2>>

<<City>>, <<State>> <<Zip>>

June 27, 2019

Re: Notice of Potential Compromise of Personal Information

Dear <<First Name>> <<Last Name>>,

PAR Electrical Contractors, Inc. (PAR) respects your privacy, and we are writing to let you know about a recent incident that involves your personal information.

What Happened

On May 28, 2019, we learned that a computer file provided to a software vendor for support purposes had been made publicly available by the vendor to searches via the Internet. We immediately contacted the vendor, and the vendor corrected the situation. Although we continue to investigate the matter, we are not aware of any particular access to that file (other than by the PAR personnel who reported the situation), and we are not aware of any misuse of any of the information contained therein.¹

What Information Was Involved

The computer file that was exposed is a payroll report from September 2018. The report includes your name, Social Security number, and payroll deductions, if any.

What We Are Doing

We take the security of your personal information very seriously. We are in communication with the vendor in an effort to obtain additional details concerning the incident, and we are otherwise working internally to prevent any similar occurrences in the future. We continue to review available sources for any indication that the exposed information has been improperly accessed or misused. We have notified the three nationwide credit reporting agencies about the incident.

As an added precaution, we have arranged for ID Experts to protect your identity and help you recover from identity theft for 24 months at no cost to you. You are automatically covered for the fully managed identity resolution services, so there is no need to enroll for this benefit. If you have an identity theft issue, simply call ID Experts at (800) 939-4170 for assistance. However, as described below, you must enroll by September 30, 2019, to obtain the other services.

What You Can Do

You should read the additional Information About Identity Theft Protection that is included with this letter. We also encourage you to take advantage of the following identity recovery and protection services for 24 months from ID Experts that we have obtained for you: credit monitoring and CyberScan monitoring assistance; fully managed identity theft recovery services; and a \$1,000,000 insurance reimbursement policy.

¹This notice was not postponed as a result of any law enforcement investigation.

These services, which are further described in the Additional Product Information enclosed with this letter, are available through ID Experts and are provided as a complimentary 24-month membership. To enroll and start monitoring your personal information and obtain insurance coverage please follow the steps below:

- Visit the MyIDCare™ website to enroll: <https://app.myidcare.com/account-creation/protect>.
- Call MyIDCare to enroll: (800) 939-4170. MyIDCare experts are available Monday through Friday from 6 am - 5 pm Pacific Time.
- Your enrollment deadline is **September 30, 2019**.

Again, you are automatically covered for the fully managed identity resolution services, so there is no need to enroll for this benefit. If you have an identity theft issue, simply call ID Experts at (800) 939-4170 for immediate assistance.

In addition, please be on the lookout for any scams that attempt to lure you into providing personal information in connection with this incident. PAR will NOT call you or send you any email messages asking for your personal information or credit card information, or send you any email messages asking you to “click” on any links to activate credit monitoring. You should not provide information in response to any such calls or email messages, and you should not click on any links within any such email messages. The ONLY ways to set up the credit monitoring we have obtained for you or to contact ID Experts are set forth in this letter.


For More Information

For additional information and assistance, please call (800) 939-4170.

* * *

PAR sincerely regrets any inconvenience to you. We are committed to protecting your personal information and to requiring that our vendors do the same, and we will continue to look for ways to improve our efforts.

Sincerely,



Debbie George, Chief Financial Officer
PAR Electrical Contractors, Inc.
4770 N Belleview Ave, Ste 300
Kansas City, MO 64116-2188

Information About Identity Theft Protection

We recommend that you regularly review statements from your accounts and periodically obtain your credit report from one or more of the national credit reporting companies. You may obtain a free copy of your credit report online at www.annualcreditreport.com, by calling toll-free 1-877-322-8228, or by mailing an Annual Credit Report Request Form (available at www.annualcreditreport.com) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348-5281. Purchase a copy of your credit report by contacting the national credit reporting agencies listed below.

Equifax: P.O. Box 740241, Atlanta, GA 30374, 1-866-349-5191, www.equifax.com

Experian: P.O. Box 9532, Allen, TX 75013, 1-888-397-3742, www.experian.com

TransUnion: P.O. Box 1000, Chester, PA 19016, 1-800-888-4213, www.transunion.com

When you receive your credit reports, review them carefully. Look for accounts or creditor inquiries that you do not recognize. Look for inaccurate information, such as home address or Social Security number. If you see anything you do not understand or that looks incorrect, call the credit reporting agency at the telephone number on the report.

We recommend you vigilantly review your account statements and credit reports and promptly report any suspicious activity or suspected identity theft to law enforcement authorities, including local law enforcement, your state's attorney general and/or the Federal Trade Commission (FTC). You may contact the FTC or your state's regulatory authority to obtain information about avoiding identity theft. Contact the FTC at Federal Trade Commission, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580, 1-877-IDTHEFT (438-4338), www.ftc.gov/idtheft.

For Maryland residents: You may obtain information about preventing and avoiding identity theft from the Maryland Office of the Attorney General: Maryland Office of the Attorney General, Consumer Protection Division, 200 St. Paul Place, Baltimore, MD 21202, 1-888-743-0023, www.oag.state.md.us.

For North Carolina residents: You may obtain information about preventing and avoiding identity theft from the North Carolina Attorney General's Office: North Carolina Attorney General's Office, Consumer Protection Division, 9001 Mail Service Center, Raleigh, NC 27699, 1-877-5-NO-SCAM (66-7226), www.ncdoj.gov.

For New Mexico residents: You have rights under the federal Fair Credit Reporting Act (FCRA). These include, among others, the right to know what is in your file; to dispute incomplete or inaccurate information; to have consumer reporting agencies correct, delete, or block inaccurate, incomplete, or unverifiable information; and to place a fraud alert on your credit report. For more information about the FCRA, please visit www.ftc.gov.

Fraud Alerts: You can place two types of fraud alerts on your credit report to notify creditors: an initial alert and an extended alert. You may place an initial fraud alert on your credit report if you suspect you have been, or are about to be, a victim of identity theft. An initial fraud alert lasts for one year. You may place an extended alert on your credit report by mail if you have been a victim of identity theft with the appropriate documentary proof. An extended fraud alert lasts for seven years. You can place a fraud alert on your credit report by calling the toll-free fraud number or visiting the website of any of the three national credit reporting agencies listed below. You only need to notify one agency, because it must notify the other two agencies.

Equifax: 1-800-525-6285, www.equifax.com/personal/education/identity-theft/fraud-alert-security-freeze-credit-lock/

Experian: 1-888-397-3742, www.experian.com/fraud/

TransUnion: 1-888-909-8872, fraud.transunion.com

Credit Freezes: You may put a credit freeze, also known as a security freeze, on your credit file, so that no new credit can be opened in your name without the use of a PIN number and/or password that may be issued to you when you initiate a freeze. A credit freeze is designed to prevent potential credit grantors from accessing your credit report without your consent. If you place a credit freeze, potential creditors and other third parties will not be able to access your credit report unless you lift the freeze. Therefore, using a credit freeze may delay your ability to obtain credit. There is no fee to place, lift and/or remove a credit freeze. *Unlike a fraud alert, you must separately place a credit freeze on your credit file at each credit reporting agency.* Contact the three major credit reporting agencies to place a credit freeze and learn more information:

Equifax Security Freeze

P.O. Box 105788

Atlanta, GA 30348

800-685-1111

www.equifax.com/personal/credit-report-services/

Experian Security Freeze

P.O. Box 9554

Allen, TX 75013

888-397-3742

www.experian.com/freeze/

Trans Union Security Freeze

P.O. Box 2000

Chester, PA 19022-2000

888-909-8872

www.transunion.com/credit-freeze

You can obtain more information about fraud alerts and credit freezes by contacting the FTC or one of the national credit reporting agencies listed above.

Additional Product Information

- 1. Website and Enrollment.** Go to <https://app.myidcare.com/account-creation/protect> and follow the instructions for enrollment using your Enrollment Code provided at the top of the letter.
- 2. Activate the credit monitoring** provided as part of your MyIDCare membership. The monitoring included in the membership must be activated to be effective. Note: You must have established credit, and you must have access to a computer and the internet to use this service. If you need assistance, MyIDCare will be able to assist you.
- 3. Telephone.** Contact MyIDCare at (800) 939-4170 to gain additional information about this incident and speak with knowledgeable representatives about the appropriate steps to take to protect your credit and identity.