

○ **Call to Order**

Lonnie Grabowska called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:34 p.m. on January 22, 2022 at the Office of Attorney General 17th floor conference room in the Capitol building, and via Microsoft Teams Meeting audio/video teleconferencing.

○ **Attendance**

- ND CJIS Advisory Board Members present: Russ Buchholz, Frank Senn, Dan Donlin, Amy Vorachek, Kara Schmitz Olson, Eric Pederson, Uriah Burchinal, Lonny Bosch, Corey Bristol, Sally Holewa, Lonnie Grabowska, and Bill Macki
- Visitors present: Laura Balliet
- Staff present: Annette Klein, Sara Clark, and Heidi Smith

○ **Approval of Previous Meeting Minutes**

Motion to Approve: Russ Buchholz Second: Frank Senn

Abstains: None

Motion carried unanimously.

○ **User Access Updates**

- Revocation:
 - Megan Christopher (NDHP): Disorderly Conduct Restraining Order issued 12/3/21.
- Suspensions
 - Terri Washington (SWMCCC): Charges of Terrorizing & Reckless Endangerment filed 12/13/21. April jury trial schedule on charges of Physical Obstruction of Govt Function & Preventing Arrest or Discharge of Other Duties 12/21/21.

○ **NARIP Update**

Annette Klein provided an update on NARIP projects for Fiscal Years 2014, 2015, 2017, 2018 and 2020.

○ **CJIS Brief Status**

- Budget: Annette Klein provided an update on the ND CJIS budget.

- Projects: Annette Klein provided updates on ND CJIS projects.
- Outreach: Annette Klein reported there continues to be significant contact with ND CJIS stakeholders.
- Operational Status: Annette Klein reported the operations of each program are running smoothly.

- **Roundtable Discussion of Current Agency Projects**
 - Russ Buchholz: Beginning 12/1/21, driver's permit road knowledge testing can be taken on-line. 108 days until the new driver's license program rolls out.
 - Frank Senn: Nothing reported.
 - Kara Schmitz Olson: Nothing reported.
 - Eric Pederson: Working to have their portal for the state's attorneys offices online by the end of summer.
 - Bill Macki: Nothing reported.
 - Uriah Burchinal: NDIT is planning to do a formulized third party risk assessment, regarding vendors and their risk level, mid-year sometime.
 - Corey Bristol: Nothing reported.
 - Dan Donlin: Nothing reported.
 - Amy Vorachek: They are working with BCI on their RapSheet.
 - Lonny Bosch: Nothing reported.
 - Sally Holewa: Nothing reported.

- **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on April 21, 2022 at 1:30 pm.

- **Adjournment**

Lonnie Grabowska adjourned the meeting at 1:59 p.m.

Motion to Approve: Sally Holewa Second: Dan Donlin

Abstains: None

Motion carried unanimously.