



**Advisory Board Meeting**  
April 15, 2021 – 1:30 PM - 3:00 PM  
Attorney General Conference Room  
17th Floor, State Capitol  
Remote Audio/Video: 701/328-0950  
Conference ID: 1121167976#

- **Call to Order**

Sally Holewa called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:30 p.m. on April 15, 2021 at the Office of Attorney General 17<sup>th</sup> floor conference room in the Capitol building, and via Microsoft Teams Meeting audio/video teleconferencing.

- **Attendance**

- ND CJIS Advisory Board Members present: Russ Buchholz, Frank Senn, Dan Donlin, Amy Vorachek, Kara Schmitz-Olson, Eric Pederson, Corey Bristol, Sally Holewa, Kevin Ford and James Remer
- ND CJIS Advisory Board Members absent: Lonny Bosch and Lonnie Grabowska
- Visitors present: Lyle Ripplinger (NDIT)
- Staff present: Heidi Smith, Annette Klein, Sara Clark and Steve Rahrch

- **Approval of Previous Meeting Minutes**

Motion to Approve: Corey Bristol      Second: Dan Donlin

Abstains: None

Motion carried unanimously.

- **User Access Updates**

- Revocations:
  - Monique Lopez (Three Affiliated Tribes): Temporary Restraining Order issued on 2/2/21
  - Jamison Smestad (Cass Co SO): Disorderly Conduct Restraining Order issued on 1/14/21
- User Access Reinstated:
  - Monique Lopez (Three Affiliated Tribes): Temporary Restraining Order dismissed on 2/12/21

- **NARIP Update**

Heidi Smith provided an update on NARIP projects for Fiscal Years 2014, 2015, 2017, 2018 and 2020.

- **CJIS Brief Status**

- Budget: Heidi Smith provided an update on the ND CJIS budget.
- Projects: Heidi Smith provided updates on ND CJIS projects and the North Dakota Statewide Automated Victim Information and Notification Program (ND SAVIN) Marsy's Law implementation projects.
- Outreach: Annette Klein reported there continues to be significant contact with ND CJIS stakeholders.
- Operational Status: Annette Klein reported the operations of each program are running smoothly.
- Statutory Changes: Heidi Smith reported that the technical changes have passed, so they can now focus on the Admin Rules.

- **Roundtable Discussion of Current Agency Projects**

- Sally Holewa: Courts is trying to get two new case managements systems out of the legislature.
- Russ Buchholz: DOT is placing kiosks at county seats to access the new ND Drive app in lieu of making appointments.
- Frank Senn: Nothing reported.
- Kara Schmitz-Olson: Nothing reported.
- Eric Pederson: NDHP is continuing to have users utilize their State's Attorney portal and make changes/updates to that portal.
- Corey Bristol: Nothing reported.
- Jim Remer: Nothing reported.
- Kevin Ford: NDIT is working on governance risk & compliance and security assessments to develop a system security plan.
- Dan Donlin: Hexagon CAD upgrade is delayed a couple weeks and the SIRM project upgrade is ongoing. Message switch is being upgraded by end of the biennium.
- Amy Vorachek: Nothing reported.

- **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on July 15, 2021 at 1:30 pm.

- **Adjournment**

Sally Holewa adjourned the meeting at 2:03 p.m.