



**Advisory Board Meeting**  
January 16, 2020 – 1:30 PM - 3:00 PM  
AG's New Conference Room, 17th Floor  
State Capitol

- **Call to Order**

Lonnie Grabowska called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:30 p.m. on January 16, 2020 at the Office of Attorney General 17<sup>th</sup> floor conference room in the Capitol building.

- **Attendance**

- ND CJIS Advisory Board Members present: Lonnie Grabowska, Amy Vorachek (phone), Russ Buchholz, Sally Holewa, Frank Senn (phone), Kara Schmitz-Olson (phone), James Remer (phone), Lonny Bosch, Sean Weise (for Shawn Riley), Eric Pederson and Dan Donlin
- ND CJIS Advisory Board Members absent: Representative for ND Sheriff's & Deputies Assoc.
- Visitors present: Lyle Ripplinger (ITD), Desirae Escue Nance, Laurie Johnson, Wayne Riendeau and Haley Wamstad.
- Staff present: Heidi Smith, Annette Klein and Vanessa Royball.

- **Approval of Previous Meeting Minutes**

Motion to Approve: Russ Buchholz

Second: Sally Holewa

Abstains: None

Motion carried unanimously.

- **User Access Updates**

- Appeal:
  - Desirae Escue Nance (Mountrail Co Corr Ctr) appealed the denial of her ND CJIS Portal access. The Board unanimously recommended granting the appeal and approving her ND CJIS Portal access.

Motion to Approve: Dan Donlin

Second: Eric Pederson

Abstains: None

Motion carried unanimously.

- Wayne Riendeau (Grand Forks Co. State's Attorney) appealed the denial of his ND CJIS Portal access. The Board unanimously recommended granting the appeal and approving his ND CJIS Portal access.

Motion to Approve: Kara Schmitz-Olson

Second: Russ Buchholz

Abstains: None

Motion carried unanimously.

○ User Access Discussion

- Mike Mahoney, with the ND OAG Office, clarified some Administrative Rules and the process involved on making changes.
- Lonnie Grabowska and Heidi Smith will meet to suggest a small group of members to review the Admin rules and work on revisions/changes.

● **NARIP Update**

Heidi Smith provided an update on NARIP projects for Fiscal Years 2014, 2015, 2017, and 2018.

● **CJIS Brief Status**

- Budget: Heidi Smith provided an update on the ND CJIS budget.
- Projects: Heidi Smith provided updates on ND CJIS projects and the North Dakota Statewide Automated Victim Information and Notification Program (ND SAVIN) Marsy's Law implementation projects.
- Outreach: Heidi Smith reported there continues to be significant contact with ND CJIS stakeholders.
- Operations: Heidi Smith reported that overall the operations of each program are running smoothly.

● **Roundtable Discussion of Current Agency Projects**

- Sally Holewa: The Courts are working on the E-charging project with ND CJIS.
- Russ Buchholz: DOT reports that Real ID is at 23%. Real ID is required for domestic flights and Federal buildings 10/01/2020. They are also looking into a Mobile ID upgrade. Starting 07/01/2020, there will be an additional \$1.00 charge for each additional vehicle registration for individuals with multiple vehicles.
- Dan Donlin: State Radio is still working on getting up to full staff. Darin Anderson replaces Mike Lynk as the new SWIC (Statewide Interoperability Coordinator).
- Lonnie Grabowska: Nothing reported.
- Frank Senn: Nothing to report.
- Amy Vorachek: Nothing reported.



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- Jim Remer: Nothing reported.
- Kara Schmitz-Olson: Nothing reported.
- Lonny Bosch: Their organization is moving from Windows 7 to 10, replacing and/or upgrading machines.
- Sean Weise: ITD is putting a lot of focus on the defensive and offensive side of phishing tool sets right now. There is a big push to use MFA. Kevin Ford is the new CISO for ITD.
- Eric Pederson: HP is working on CST issues with ND CJIS, Courts and SAs. They are rewriting programs, educating Troopers and want to work with POST to get a possible CST class at basic training academies.

- **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on April 16, 2020 at 1:30 pm.

- **Adjournment**

Lonnie Grabowska adjourned the meeting at 3:05 p.m.

Motion to Adjourn: Eric Pederson      Second: Sally Holewa

Motion carried unanimously.