



ASSEMBLY OCCUPANCY INSPECTION
 OFFICE OF ATTORNEY GENERAL
 NORTH DAKOTA STATE FIRE MARSHAL
 SFN 16838 (12-2017)

ND STATE FIRE MARSHAL
 4205 STATE STREET
 BISMARCK ND 58501-5016
 PHONE: 701-328-5555 FAX: 701-328-5557

Facility	Date
Location	Type of Usage (bar, drinking/dining)
Inspector	Accompanied By

Occupant Load	Minimum Number of Exits	Exit Capacity								
The occupant is the total number of persons that may occupy a building at any time. To calculate occupant load, determine the square footage for the concentrated use area (i.e. dance floor) and the square footage for the non concentrated area.	A minimum number of exits are required based on the occupant load.	The exit capacity to be sufficient to accommodate the occupant load. To calculate the exit capacity, determine the total width in inches of all exits and divide by 0.2.								
Concentrated Use Area: <input type="text"/> sq ft / 7 = <input type="text"/>	<table border="1"> <tr> <th>Occupant Load</th> <th>Minimum Number of Exits</th> </tr> <tr> <td>50-599</td> <td>2</td> </tr> <tr> <td>600-699</td> <td>3</td> </tr> <tr> <td>1000 or more</td> <td>4</td> </tr> </table>	Occupant Load	Minimum Number of Exits	50-599	2	600-699	3	1000 or more	4	Total Exit Width: <input type="text"/> / 0.2
Occupant Load	Minimum Number of Exits									
50-599	2									
600-699	3									
1000 or more	4									
Non Concentrated Use Area: <input type="text"/> sq ft / 15 = <input type="text"/>		Exit Capacity: <input type="text"/>								

Inspection Point	Yes	No	N/A	Inspection Point	Yes	No	N/A
1. The minimum number of exits are provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	14. Vertical openings are enclosed and have a door (including basements).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Exits are separate from each other.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	15. Storage area underneath an exit stairway is of 1 hour fire resistive construction.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Exits are free of obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16. Hazardous rooms, i.e. furnace, storage rooms, are of 1 hour fire resistive construction (excluding basement only).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Exit doors are at least 28 inches in clear width.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17. Finishes on walls and ceilings are of noncombustible or fire rated materials (i.e. sheetrock).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The exit capacity is equal to or greater than the occupant load as calculated above.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	18. Normal lighting is provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. The travel distance to an exit is less than or equal to 200 feet.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	19. Emergency lighting is provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Front doors with dead bolt locks are unlocked and have a sign indicating that they are to be unlocked during business hours.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	20. Exit signs are lighted internally or externally.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Exits common with other occupancies within the same building are adequate for all.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	21. Electrical extension cords/outlets are used properly and not overloaded.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Exit signs are provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	22. Food preparation areas producing grease laden vapors have a hood venting system protected by an automatic extinguishing system.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Directional exit signs are provided, if needed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	23. The hood venting and extinguishing system is inspected on a regular basis (minimum one year).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Corridors and aisles are 36 inches in clear width.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	24. At least one 2A rated fire extinguisher is provided and KType for kitchen with hood systems.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. For more than 100 occupants, secondary exit doors are unlocked or are provided with panic hardware.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	25. The extinguishers are maintained on a regular basis.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. All exit doors swing in the direction of travel (including screen/storm doors).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	26. General housekeeping is consistent with good fire safety practices.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Important: A plan of correction is to be submitted to the inspection agency within 90 days of the inspection date. The plan of correction is to address the intended method used to correct each inspection point checked "no".

Owner Occupant Signature	Date
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