BEFORE YOU APPLY

- This is a reimbursement-based grant. Submitted expenses must be supported by complete and detailed documentation, such as invoices, timesheets, payroll records, training agendas, travel itineraries, etc.
- The grant manager may conduct a site visit or desk review each year.

ELIGIBLE APPLICANTS:

Cities or counties **must** be the legal applicant and recipient of funds on behalf of an organization. Grant funds **cannot** be awarded to non-government victim/witness assistance programs or domestic violence programs. However, a grant recipient may contract with such an organization to provide services.

MULTI-JURISDICTIONAL/MULTI-AGENCY APPLICATIONS:

A Memorandum of Understanding (MOU) between the participating/cooperating entities must be provided with the application.

GRANT PERIOD

Grants will be awarded for a maximum of a two-year period. Continued funding cannot be guaranteed. Successful applicants are encouraged to secure local funding so that projects may be continued after the grant period.

PROHIBITED USES

Grant funds cannot be used to supplant state and local funds. In addition, grant funds cannot be used for lobbying, research or research projects, fundraising, construction or remodel projects, or providing out of state direct services or training (excluding referrals).

ELIGIBLE USES

Human trafficking grant funds may be used for the development and implementation of:

- direct care emergency or long-term crisis services,
- residential care,
- training for law enforcement,
- support of advocacy services, and
- programs promoting positive outcomes for victims.

REPORTING REQUIREMENTS

Current audit reports must be provided at the time of award and throughout the funding cycle. Quarterly financial reporting and semi-annual progress reports are required. Reimbursement may be withheld if reporting is not complete.

APPLICATION PROCESS / DEADLINE

The completed application must be submitted to this office no later than **11:59 PM on July 19, 2019**.

Electronic submission via email to **ndag@nd.gov** is preferred. If mailed, send application to:

**ND Office of Attorney General**
**Grants Management Section**
**600 E Boulevard Ave, Dept 125**
**Bismarck, ND 58505-0040**

Applications submitted or postmarked after the due date will be returned and not considered. **Late submissions will not be accepted.**

TECHNICAL ASSISTANCE

If you require any assistance regarding the grant application process, please call 701-328-2210 and ask for grants management.