

- **Call to Order**

Lonnie Grabowska called to order the North Dakota Criminal Justice Information Sharing (ND CJIS) Advisory Board Meeting at 1:36 p.m. on July 18, 2019 at the Office of Attorney General 17<sup>th</sup> floor conference room in the Capitol building.

- **Attendance**

- ND CJIS Advisory Board Members present: Lonnie Grabowska, Scott Steele (phone), Amy Vorachek (phone), Russ Buchholz, Sally Holewa, Steven Kelsch (phone), Frank Senn (phone) and Dan Donlin
- ND CJIS Advisory Board Members absent: Eric Pederson, James Remer, Kara Schmitz-Olson and Shawn Riley
- Visitors present: Molly Goebel (DOCR), Belinda Baron (DOCR), Colby Braun (DOCR) and Lyle Ripplinger (ITD)
- Staff present: Heidi Smith, Vanessa Royball and Jessica Simpson (phone)

- **Approval of Previous Meeting Minutes**

Motion to Approve: Russ Buchholz

Second: Sally Holewa

Abstains: Frank Senn

Motion carried unanimously.

- **User Access Updates**

- Appeal:
  - Belinda Baron (DOCR) appealed the denial of her ND CJIS Portal access. The Board unanimously recommended granting the appeal and approving Belinda Baron's ND CJIS Portal access.

Motion to Approve: Sally Holewa

Second: Scott Steele

Motion carried unanimously.

- **NARIP Update**

Heidi Smith provided an update on NARIP projects for Fiscal Years 2014, 2015, 2017, and 2018.

- **CJIS Brief Status**

- Budget: Heidi Smith provided an update on the ND CJIS budget. There are no budget concerns for the current biennium at this time.
- Projects: Heidi Smith provided updates on ND CJIS projects and the North Dakota Statewide Automated Victim Information and Notification Program (ND SAVIN) Marsy's Law implementation projects.
- Outreach: Heidi Smith reported there continues to be significant contact with ND CJIS stakeholders.
- Operations: Heidi Smith reported that overall the operations of each program are running smoothly.

● **Roundtable Discussion of Current Agency Projects**

- Sally Holewa (Courts): The Courts continue to work with ND CJIS on e-charging and the interface from Odyssey to CWIS to push warrant data into the system. Updated the electronic search warrant statutes and modify the sworn Declaration.
- Russ Buchholz (DOT): Brad Schaffer is the new Driver's License Division Director. The Driver's License re-write project has been approved. DOT is working with certain agencies for waivers on drone usage.
- Dan Donlin (State Radio): State Radio is short staffed and they will have three to four job openings.
- Scott Steele (Sheriff's Association): Nothing to report.
- Lonnie Grabowska (BCI): Nothing to add to Heidi's report.
- Steve Kelsch (NRG): Nothing to report.
- Frank Senn (Chiefs of Police Assoc.): Nothing to report.
- Amy Vorachek (DOCR): Nothing reported.

● **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on October 17, 2019 at 1:30 pm.

● **Adjournment**

Lonnie Grabowska adjourned the meeting at 2:42 p.m.

Motion to Adjourn: Russ Buchholz      Second: Sally Holewa

Motion carried unanimously.